

AGENDA

Meeting: Calne Area Board
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: Tuesday 12 November 2019
Time: 6.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Wiltshire Council's Employment and Skills Service are hosting an event prior to the Area Board meeting from 4pm until 6pm.

Local learning and support services such as Wiltshire Family and Community Learning and Wiltshire College will be attending the event to enable those looking to gain employment or those looking for a career change to access the right support and training. Other providers such as Greatwood and the National Careers Service will also be present.

Please direct any enquiries on this Agenda to Craig Player
craig.player@wiltshire.gov.uk, direct line 01225 713191 or email
craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)
Cllr Alan Hill, Calne South and Cherhill (Vice-Chairman)
Cllr Ian Thorn, Calne Central
Cllr Tom Rounds, Calne North
Cllr Tony Trotman, Calne Chilvester and Abberd

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found. [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

	Items to be considered	Time
1	<p>Chairman's Welcome and Introductions</p> <p>The Chairman will welcome everyone to Calne Area Board and introduce the Councillors and Officers present.</p>	6.00pm
2	<p>Apologies for Absence</p> <p>To receive any apologies or substitutions for the meeting.</p>	
3	<p>Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 September 2019.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements (<i>Pages 9 - 10</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> • We're Targeting Fly-tippers 	6.05 pm
6	<p>Partner Updates (<i>Pages 11 - 28</i>)</p> <p>To receive an update from our partners.</p>	6.10pm
7	<p>Community Presentations</p> <p>To receive feedback from one community groups:</p> <ul style="list-style-type: none"> • To receive an update from Tamzyn Long on the River Warriors. 	6.20pm
8	<p>Chippenham Link Road Bid</p> <p>To receive an update from Alan Richell, Growth and Investment Director, about the Chippenham link road bid.</p>	6.30pm
9	<p>Our Community Matters (<i>Pages 29 - 72</i>)</p> <p>To receive updates and consider recommendations arising from the following local JSA priorities/working groups:</p> <ul style="list-style-type: none"> • Older People/Carer's Champion – Diane Gooch • Calne Health and Wellbeing Group – Alison Ingham • Air Quality Working Group – Cllr Hill • Calne Our Place – Naomi Beale (Chairman) • Calne Community Safety Forum – Glenis Ansell (Chairman) 	7.30pm

- Calne S106 Working Group – Cllr Trotman
- Calne Community Area Transport Group – Cllr Crisp

10 **Area Board Funding** (*Pages 73 - 90*)

7.45pm

To consider two applications to the Community Area Grants Scheme, as follows:

- Goatacre Cricket Club - £5,000 towards a safety fence
- Foxham Reading Room - £5,000 towards roof repairs

To note the following grants agreed under delegate authority:

- £1,000 of Health & Wellbeing funding to the Wiltshire Rural Music Centre for the Music on the Move project
- £496.31 of Community Grant funding to Calne Men's Shed for equipment for the shed

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Close**

8.00pm

The next meeting of Calne Area Board will be on 21 January 2020, 6.30pm at Calne Hub & Library, The Strand, Calne, SN11 0RD.

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: 10 September 2019
Start Time: 6.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Craig Player (Democratic Services Officer), on 01255 713191 or craig.player@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice-Chairman), Cllr Ian Thorn,
Cllr Tom Rounds and Cllr Tony Trotman

Wiltshire Council Officers

Kathryn Brown (Local Area Coordinator), Craig Player (Democratic Services Officer)
and Alexa Davies (Community Engagement Manager)

Town and Parish Councillors

Calne Town Council – Glenis Ansell
Calne Without Parish Council – Ed Jones
Cherhill Parish Council – David Evans

Partners

Wiltshire Police – PC Steve Carroll
Wiltshire Fire and Rescue – Darren Nixon

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
39	<u>Election of Chairman</u> Resolved To appoint Cllr Christine Crisp as Chairman of Calne Area Board for the 2019/2020 municipal year.
40	<u>Election of Vice-Chairman</u> Resolved To appoint Cllr Alan Hill as Vice-Chairman of Calne Area Board for the 2019/2020 municipal year.
41	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.
42	<u>Apologies for Absence</u> Apologies were received from Mel Wilkins (Chair of Hilmarton Parish Council) and Tamzyn Long (River Warriors).
43	<u>Minutes</u> The minutes of the meeting held on 14 May 2019 were approved and signed as a correct record.
44	<u>Declarations of Interest</u> There were no declarations of interest.
45	<u>Community Presentations</u> Caro Strover and students of Kingsbury Green Academy and St. Mary's School gave a presentation on the Striving Through Venture Project. Matters highlighted in the course of the presentation and discussion included: the various projects undertaken whilst on the programme; what they enjoyed about the programme; the difficulties they faced on the programme; what they learned from the programme and the interaction between students from Kingsbury Green Academy and St. Mary's. Gemma Parkinson gave an update on the Blue Bus Project.

	<p>Matters highlighted in the course of the presentation and discussion included: what activities had been undertaken so far; the age ranges of people that use the bus; fundraising opportunities; the cost of the project and the possibility of visiting North Calne.</p> <p>Tamara Howells, from Community Mentoring and Support CiC (CMAS), gave an update on the joint youth outreach programme.</p> <p>Matters highlighted in the course of the presentation and discussion included: how the project was engaging with young people; the areas that had been visited; the desire for a youth club amongst young people and plans for the future.</p>
46	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> • Downland School Consultation • How Dementia Friendly is Wiltshire? • Synchronised Swimming Success • Lunch in the Library • Calne Campus Update
47	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> 1. Wiltshire Police – the written update and following points were noted: <ul style="list-style-type: none"> • Police had recently executed two drug warrants in Calne. • There had been three significant arrests at an address in Calne in which £3500 cash and around £4000 worth of drugs were located. • Instances of vehicles obstructing pavements should be reported to the relevant parking services and/or the 111 service. • That the police remained vigilant to county lines issues and while activity was relatively low in the county, residents were encouraged to report anything suspicious via the 111 service. 2. Dorset and Wiltshire Fire and Rescue Service – the written update was noted. 3. Recycle for Wiltshire Joint Venture – the written update was noted. 4. Calne Wordfest – the written update was noted. 5. NHS Wiltshire Clinical Commissioning Group – the written update was noted.

	<p>6. Healthwatch – the written update was noted.</p> <p>7. Calne Town Council – the written update and following points were noted:</p> <ul style="list-style-type: none"> • There will be a week of free half term film screenings at Calne Town Hall from 28th-31st October. • The Calne Bonfire and Fireworks Night 2019 will be on 1st November at Beaversbrook Sports and Community Facility. • The visitcalne.co.uk website had now been launched and as part of the work to promote Calne’s section of the GreatWestWay the following video had been produced: https://www.youtube.com/watch?v=P49UOyhQGB8 <p>8. River Warriors – the written update is attached to the minutes.</p> <p>9. Calne’s Retail Offer – Oliver Rawle – the following points were noted:</p> <p>Oliver Rawle opened a discussion in which he expressed his concern about Calne’s uncompetitive retail platform.</p> <p>Matters highlighted in the course of the discussion included: the retail assets that Calne does not currently have; the distance that local residents have to travel to reach neighbouring towns; Calne’s Retail Masterplan and the Future High Streets Fund.</p>
48	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The following appointments to Working Groups and Outside Bodies were made for the forthcoming year:</p> <p>Outside Bodies:</p> <ol style="list-style-type: none"> a) Calne Our Place Project – Cllr Tom Rounds b) Calne Dementia Action Alliance – Cllr Christine Crisp c) Calne Heritage Centre Trust – Cllr Tony Trotman d) Calne Local Youth Network – Cllr Ian Thorn e) Calne Marden House – Cllr Tony Trotman <p>Working Groups:</p> <ol style="list-style-type: none"> a) Community Area Transport Group (CATG) – Cllr Christine Crisp b) LYN Management Group – Cllr Ian Thorn c) Health and Wellbeing Group – Cllr Christine Crisp d) Air Quality Working Group – Cllr Alan Hill and Cllr Ian Thorn e) Calne’s Section 106 Working Group – Cllr Tony Trotman f) Calne Dementia Action Steering Group – Cllr Christine Crisp

Our Community Matters

Councillors then provided an update on community issues and progress on Calne Area Board working groups as follows:

Older People/Carer's Champion – Diane Gooch

It was noted that:

- There would be a Christmas concert on 4th December at Calne Community Hub & Library.
- That the withdrawal of administration support for the Older People/Carer's Champion had been difficult but has now been restored via Health and Wellbeing funding.
- That there was a fall prevention project being developed.

Calne Health and Wellbeing Group – Alison Ingham

It was noted that:

- Calne GP Practices are now formerly linked in a Primary Care Network (PCN) with Jubilee Field Surgery, Yatton Keynell, ie CaYK PCN.
- That the next meeting would be on 15th October and the guest speaker would be Helen Robertson, Community and Engagement Officer at Wiltshire Clinical Commissioning Group.

Air Quality Working Group – Cllr Hill

It was noted that:

- The cross-site link road across Hills site is now complete and trials had recently been run successfully. Hill had volunteered to use the road for their own vehicles until the Traffic Management Plan is officially introduced for all HGVs using the site.

Calne Community Safety Forum – Glenis Ansell (Chairman)

It was noted that:

- That the possibility of a lorry watch in Calne town centre had been spoken about as there had been a large number travelling through the centre.

Calne S106 Working Group – Cllr Trotman

The written updated is attached to the minutes and it was noted that:

	<ul style="list-style-type: none"> • The turning circle in Woodhill Rise could be tidied up with resurfacing and bollards to replace the concrete ones • The cycle and pedestrian route towards Abberd Brook had been completed. • The pedestrian route across Recreation Ground had been completed. • The Oxford Road project is out to consultation and letters had been printed to be posted along the road. <p>Calne Community Area Transport Group – Cllr Crisp</p> <p>It was noted that:</p> <ul style="list-style-type: none"> • Preliminary design work for the Calne High Penn footway extension had been completed. • The estimate of the works had been given at £25000 but the group raised concerns over this figure. <p>Resolved</p> <ol style="list-style-type: none"> 1. To note the discussions and updates outlined in this report 2. To close issue numbers: 5799, 6010, 6893, 6999, 7002, 7033 and 7115 3. To move the following issues to the priority list: 6465 and 6890
50	<p><u>Helping to Make Calne Dementia Friendly</u></p> <p>Diane Gooch gave a presentation on the progress being made in making Calne dementia friendly.</p> <p>Matters highlighted in the course of the presentation and discussion included: the Calne Dementia Action Alliance; that there are 4720 people over 75 diagnosed within dementia within Wiltshire and a huge amount undiagnosed; Dementia Friends Sessions; that town and parish councils were encouraged to get more involved in this work; that there had been an dementia audit on Calne Community Hub & Library and Calne Town Hall and Sainsbury's Sunflower Lanyard Scheme.</p>
51	<p><u>Area Board Funding</u></p> <p>Consideration was given to the one application made to the Youth Grants Scheme for £5000 towards Launch 2 Learning's Every Child Matters 2019 scheme.</p> <p>The Area Board noted two delegated decisions related to the following applications for Community Area Grant funding:</p> <ul style="list-style-type: none"> • £5,000 towards Bremhill Parish History Group

	<ul style="list-style-type: none"> • £310 towards walkie talkies for the Calne Summer Play Scheme <p>The Area Board noted two delegated decisions related to the following applications for Youth Grants Scheme funding:</p> <ul style="list-style-type: none"> • £450 towards Calne Skate Series • £2,300 for the Calne Youth Outreach Project <p>It also noted one delegated decision related to the following application for Health and Wellbeing funding:</p> <ul style="list-style-type: none"> • Cherhill and Yatesbury Good Neighbours – Cherhill & Yatesbury Information Booklet - £200 <p>One councillor-led initiative for £550 for Calne Heritage Week, as decided under delegated authority, was noted.</p> <p>An initiative for £3,900 towards the Bike Project at Kingsbury Green Academy, as decided under delegated authority, was also noted.</p> <p><u>Resolved</u></p> <p>To award Launch 2 Learning £5000 for Every Child Matters 2019.</p>
52	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
53	<p><u>Close</u></p> <p>The next Area Board meeting will be on Tuesday, 12 November 2019.</p>

Chairman's Announcements

Subject:	New fly-tipping campaign: We're Targeting Fly-tippers
Web contact:	peter.white@wiltshire.gov.uk

Wiltshire Council has launched a new campaign reward campaign to prevent fly-tipping in the county.

The We're Targeting Fly-tippers (WTF) campaign aims combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers if they report information that leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN).

If anyone has any information about fly-tipping in Wiltshire, they are requested to report it using the My Wiltshire app with as much information as possible. If this information leads to a successful prosecution or payment of a Fixed Penalty Notice, the person who reported it will earn a voucher of up to £200.

We want residents to provide information as possible, such as where the fly-tip is, the registration and make or model of the vehicle they saw, plus any description or photographs of the alleged fly-tippers. **However, it is essential that people do not attempt to confront anyone who is fly-tipping or put themselves in danger in any way. We also ask people not to try to rummage through or disturb the waste, as this could affect the scene and put people in danger.**

Fly-tipping costs Wiltshire Council more than £180,000 each year, it is unsightly and it is a danger to people, wildlife and the environment.

In Wiltshire, most fly-tip reports are of a commercial nature, where waste is cleared for a fee and then dumped to avoid lawful disposal costs. Penalties for offenders include an unlimited fine and/or five years' imprisonment; a £50,000 fine and/or 12 months' imprisonment; or a FPN of £400 if they are caught fly-tipping small-scale waste.

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team

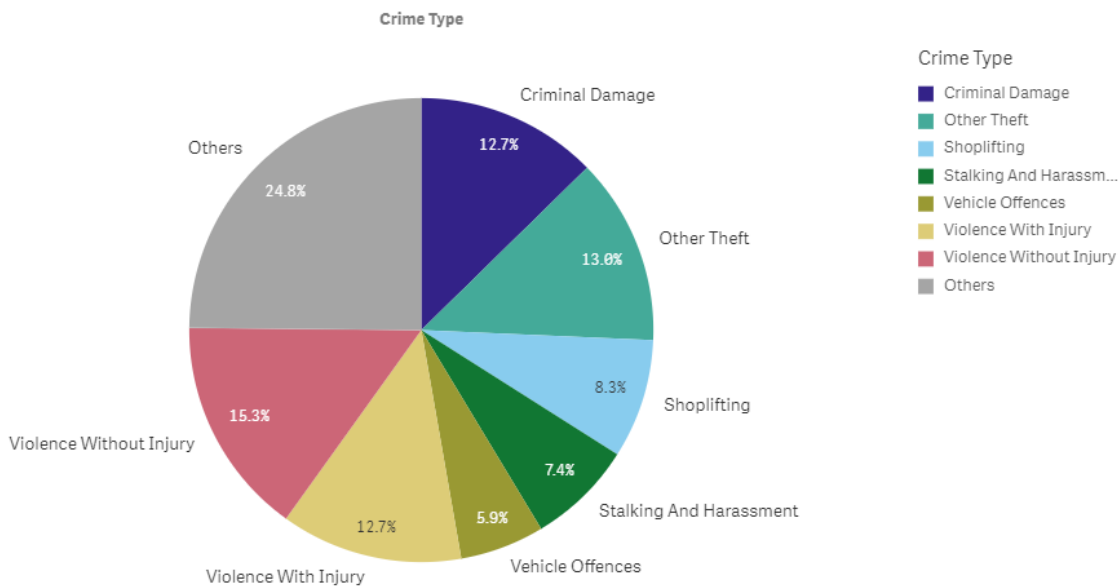


Proud to serve and protect our communities

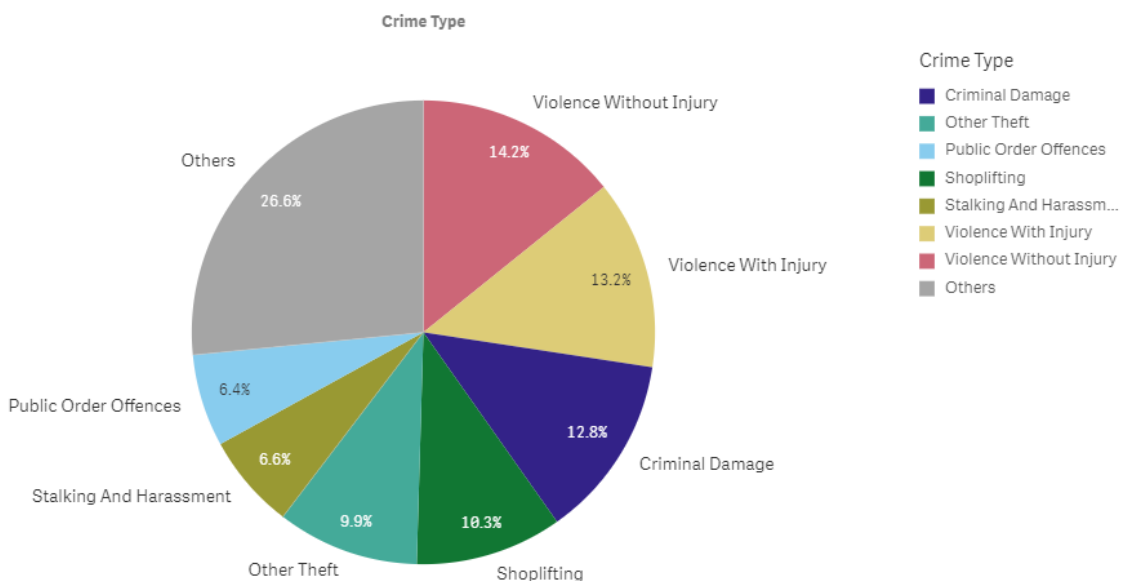
October 2019

PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire North CPT - crime and incident demand for the 12 months to September 2019

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

Force-wide

- Wiltshire Police has had an increase in the volume of recorded crime by 1% in the 12 months to September 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In September, we received 8,312 999 calls which we answered within 6 seconds on average and 12,474 CRIB calls which we answered within 2 minutes 08 seconds on average.
- In September, we also attended 1,344 emergency incidents within 17 minutes and 00 seconds on average.
- Wiltshire Police has seen a 17% reduction in vehicle crime and 21 per cent in residential burglaries in the 12 months to September 2019.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.
The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectrates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team

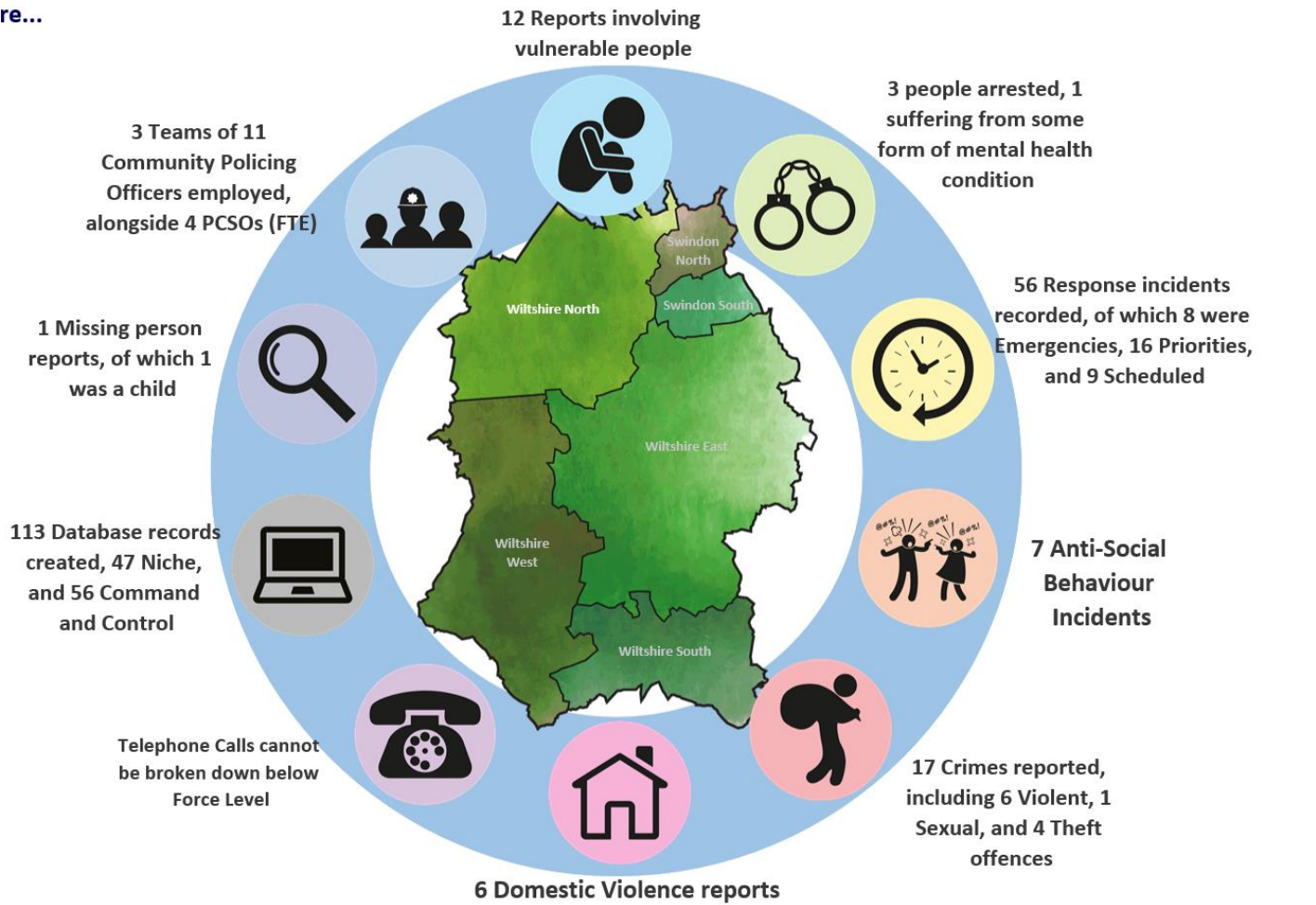


Proud to serve and protect our communities

November 2019

Area specific

On an average day in Wiltshire North there were...



Wiltshire North CPT Demand Overview – 12 months to September 2019

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

HIGH LEVEL CPT UPDATES:

On 30/10/2019, a Known suspect has been seen to hold a firearm and then approached the injured party in a vehicle outside the address. The male then threatened to use the firearm on the person in the vehicle.

A male has been arrested for Possession of firearm with intent to cause fear of violence and has now been charged and remanded to court.

Update is that the male is now on bail and conditions not to enter Wiltshire.

On Sunday 27/10/2019, a drugs warrant was executed at an address in Westerham Walk, Calne.

A quantity of drugs were found at the property and the resident admitted possession.

The suspect was issued a cannabis street warning for drugs.

On the 23/10/2019 at 03:20, police were called to a disturbance at 4 the Green, Calne, flat 3.

This premise is subject to a partial closure order and upon entering the property, a male who is not listed on the order was there. This male was arrested and charged for breaching the order.

The tenant has now been served with court possession order papers with a view to evict her.

On 19/10/2019 at 00:27hrs, officers stopped a silver Toyota Yaris on the A3102 at Oxford Road, Calne for showing no insurance. The vehicle was seized and the driver was reported for the offence of driving with no insurance.

Theft from a vehicle

This happened on 18/10/2019 at 17:30 and 18/10/2019 21:45hrs in Nightingale Way, Calne.

Unknown suspect/s have gained access to a white Peugeot was parked at location and removed several items from within.

The items are listed below.

A green MAKITA box with broken lid containing, Makita 18 volt reciprocating saw, approx. value of £90, Makita 18 volt circular saw, approx. value of £90, Makita 18 volt angle grinder, approx. value of £90, Makita jigsaw, approx. value of £90, Makita 18 volt battery multi tool, approx. value £90-100, Single battery charger, approx. value of £40-50, 2-3 x Makita 3 amp batteries, approx. value of £60 each. A Makita FDS drill, approx. value of £100, Makita 110 volt drill, approx. value of £120 and a Vein multi tool, approx. value of £200.

The investigation is on-going.

On 13/10/2019 22:07hrs, officers stopped a white Volkswagen Passat on the A3102 near to Curzon Street, Calne.

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

Upon officers conferring with the driver, they noticed a strong scent of cannabis emitting from within the vehicle. The vehicle and driver was searched, and a roadside drugs test procedure was completed on the driver. The test returned a positive result, and the driver, a 38-year-old male from London was arrested on suspicion of driving a vehicle over the prescribed legal limit.

The male was conveyed to Melksham Custody. The male has been released under police investigation.

On 12/10/2019 22:56hrs, officers stopped a white Vauxhall Corsa on the A3102 near to Savernake Road, Calne due to a defective headlight.

Upon officers conferring with the driver, they noticed a strong scent of cannabis emitting from within the vehicle. The vehicle and driver were searched and the driver produced a small amount of cannabis.

The driver was issued a cannabis street warning for being in possession of a class B drug. A roadside drugs test procedure was completed on the driver and the result was positive

The driver, a 23-year-old local male was arrested on suspicion of driving whilst under the influence of drugs.

A 16-year-old female in the vehicle at the time was also found to be in possession of a substance believed to be cannabis. Due to the age of the female, she will be invited to a Police station for an interview with an appropriate adult.

On 11/10/2019 at 11:42hrs, officers stopped black Vauxhall Astra in Stanley Lane, near Calne for showing no insurance. The vehicle was seized and the driver was reported for the offence of driving with no insurance.

On 10/10/2019 at 12:50hrs, officers attended a property in The Knapp in Calne in order to arrest a local male on suspicion of armed robbery. Upon the officers, searching the address multiple wraps of what is believed to be class A drugs and a quantity to be cannabis was located.

A 31-year-old male suspect within the property was arrested on suspicion of armed robbery and being in possession of class A and B drugs.

The male was charged and remanded for the offence of armed robbery and is under investigation for the possession with intent to supply of drugs.



WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

YOUR CPT – Wiltshire North



Inspector Mark Luffman



PC Steve Carroll (Calne) Community Coordinator



PCSO SHEPPARD



PCSO COOK



PCSO OSBOURNE

You can find out more about Wiltshire North CPT, including news stories and contacts for local officers, on our website: www.wiltshire.police.uk/WiltshireNorth

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

LOCAL PRIORITIES

PRIORITIES FOR WILTSHIRE NORTH CPT	UPDATE
Priority 1:	
<p>Drug dealing and use in Calne</p>	<p>There have been several positive drug arrests.</p> <p>A positive drug warrant completed.</p> <p>Partnership working to deal with drugs found on premises.</p> <p>Breach of a closure order (drug related)</p> <p>County lines address checks which produced some positive intelligence</p>
Priority 2:	
Priority 3:	
Priority 4:	



WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and protect our communities

November 2019

HIGH LEVEL PCC UPDATES

- **Recruitment** - Police officer recruitment continues with more than 500 applications received so far since the campaign launched on 23 September. Wiltshire Police is accepting applications until Sunday 13 October.
- **Community work** - In September PCC Angus Macpherson awarded a total of £22,500 from the Police Property Act to projects across the county which make a difference in their communities. Beneficiaries include a drop-in service for homeless people, a 12-week personal development course for unemployed young people and a pilot project using photography to engage with young people at risk of offending or exploitation. Full details are available on our website.
- **Herbert Protocol** – The PCC was proud to join Wiltshire Police, Swindon Borough Council, healthcare partners, Swindon Carers Centre and the Alzheimer's Society at the launch of the Herbert Protocol last month. It comprises of a document in which carers, family and friends of vulnerable adults can fill out key details about the individual as a pre-emptive measure in case they later go missing. This will enable the police to start their initial enquiries sooner with the aim of finding the missing person safe and well.

HIGH LEVEL FORCE UPDATES

- **County Lines** – The issue of gangs transporting Class A drugs from major cities such as London and Manchester into rural counties, is one which is attracting significant media attention. Here in Wiltshire we are raising awareness of the problem, and specifically the impact these crimes have on the wider community, as they are often linked to modern slavery and organised crime, with children and vulnerable adults being exploited. Please look out for local media coverage, or go to our website for more information.
- **Domestic abuse** – This month we are highlighting the work Wiltshire Police is doing to tackle domestic abuse, including educating the public about the support that is available for victims. This campaign will include a young mother, who has been the victim of domestic violence, speaking out about her story in the hope that she can encourage other victims to come forward and get support.
- **Rural crime** - During the beginning of October we are taking part in a national week of action targeting rural crime. Our work will include providing crime prevention advice and encouraging residents to report all incidents to the police, as well as having our Community Policing Teams and the Rural Crime Team out and about engaging with our rural communities.

WILTSHIRE POLICE

Calne Area Board

Wiltshire North Community Policing Team



Proud to serve and **protect** our communities

November 2019

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>
- More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

FEEDBACK/ACTIONS TAKEN



DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Calne Community Area Board (12th November 2019)

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.

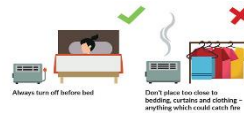


Recent News & Events

Get Ready for Winter

For a full range of information and advice on how to stay safe, warm and healthy over the winter including:-

- Winter Safety in the Home
- Driving in Adverse Conditions
- Winter Driving Checklist



Please visit our website page [Get Ready for Winter](#)

Thatched Properties



The counties of Dorset and Wiltshire have thousands of thatched homes – although there is no increased risk of fire within thatched properties, the impact of a fire is far greater.

Thatch fires are typically attended by in excess of 50 firefighters, at least eight appliances and often for over 24 hours. The National Society of Master Thatchers estimate that the average cost of a thatch fire is in excess of £45,000.

A range of fire prevention tips can be found in our free downloadable advice leaflet [Your Thatched Home](#).

Countywide On-Call Firefighter Recruitment Campaign Set to Launch



Firefighters across Wiltshire are appealing for members of the public to join them this week with the launch of their on-call recruitment campaign.

Dorset & Wiltshire Fire and Rescue Service needs new on-call recruits to provide fire cover at locations across Wiltshire. Contracted hours can vary, but on-call personnel usually make themselves available for between 40 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

Full details of the campaign can be viewed [here](#).



Demand

Total Fire Calls for Calne Fire Station for period August 2019 to September 2019:-

Category	Total Incidents
No. of False Alarms	13
No. of Fires	8
No. of Road Traffic Collisions and other Emergencies	2
Total	23

Darren Nixon
Station Manager
North West Wiltshire (Chippenham, Corsham, Calne & Malmesbury)
Email: darren.nixon@dwfire.org.uk
Tel: 01722 691238
Mobile: 07860 345294

November 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Three CCGs to merge

Over September and October we've been progressing the proposal to merge with Bath and North East Somerset, and Swindon CCGs.

In September, the GPs in the region voted in favour of the merger proposal. Following this the Governing Bodies of the three CCGs agreed to submit an application to merge to NHS England and Improvement. This application was made with a proposed merge date of 1 April 2020.

We are pleased to say that NHS England and Improvement have approved our application and we will become BSW CCG in April next year.

We will continue to provide you with updates over the coming months.

New Chief Operating Officer for Wiltshire

Earlier in the year we started building one management structure for the three CCGs to take us into the possible merger and a lot of those roles are now in place, with some vacancies still to be filled.

In the new structure, each of the three CCGs has a Chief Operating Officer role. Ted Wilson, Director of Community Services and Joint Commissioning, has been appointed as Acting Chief Operating Officer for Wiltshire. Recruitment is ongoing to find a permanent appointee.

The Chief Operating Officer for Bath and North East Somerset CCG is Corinne Edwards and Swindon CCG are also currently recruiting for their COO.

Our Health Our Future – the results

Earlier in the year we asked the people of Bath and North East Somerset, Swindon and Wiltshire to help us shape the future of local health and care services.



More than 2000 people took part in Our Health Our Future by completing a survey and talking to us at events and on the streets.

People taking part in the survey said they would like to be given the opportunities, advice and information they need to live healthier lifestyles and be more aware of symptoms of diseases such as diabetes and high blood pressure so they could seek help earlier.

They said it should be easier to see staff at surgeries and waiting times for appointments and operations in hospitals should be reduced.

Lots of respondents also said they didn't always feel listened to or taken seriously by the health and care professionals they saw. Younger respondents said they would value better access to mental health services and support.

The survey results, alongside separate findings collected by independent health champion Healthwatch, will now be used by health and care leaders as they develop plans for how services across the area will be organised over the next five years.

The Our Health Our Future website has the full results – www.ourhealthourfuture.org.

Governing Body meeting

Our next Governing Body meeting will be BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting on Wednesday 13 November 2019 at 5.00pm at Cumberwell Park, Bradford on Avon, Wiltshire, BA15 2PQ.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Military families' experience of Health and Social Care Transition



We've launched a survey to ask military families how they access GP surgeries, dental care, mental health, social care and other services.

This summer, as part of the Army Basing Programme, 4,000 service personnel and their families relocated to Wiltshire from Germany, and we want to find out about how easy it has been for them to find new services and the continuity of care they have received after they have been transferred.

We're also keen to know how health services in Wiltshire compare to where they lived before.

To find out more or complete the survey please visit: <https://www.healthwatchwiltshire.co.uk/military-families-project>

The survey will be running until the end of December when all the findings will be analysed and shared in a report.

Agenda Item 9

Calne Community Safety Forum

Draft minutes of meeting Wednesday 18th September 2019

1. Apologies:- Ross Henning (Resident), Kevin O'Daly (Calne BR Royal British Legion), Karen Boswell, Alexa Davies, Gordon Alexander, Matt Perrott.

Attendees:- Cllr Glenis Ansell (CCSF Chair), Tamzyn Long (CCSF Secretary), Roger Appleby (Resident), Mike Brandwood (Neighborhood Watch), Shirley Harper-ONeill, Diane Gooch (Dementia Action Champion Alliance), PCSO 6080 Mark Cook, Garry Jones (Community First Responders) Mary Gray (Resident), Maggie Mitchell (Calne Lions), David Wall (Cherhill Parish Council for introducing Neighbourhood Watch in Cherhill)

2. Minutes of the last meeting held 18th September 2019 as circulated

Minutes of the meeting held on 18th September 2019 were noted.

3. Matters Arising/Updates

“Safe Places”:

Glenis is taking a presentation to the Town Council.

Tamzyn to create facebook page for CCSF so we can post on it!

Lorrywatch

There is a scheme that operates via trading standards.

We need to get onto the scheme.

Info from the internet: Lorry Watch - A scheme operated using local observers, to detect the misuse of weight restricted routes by heavy goods vehicles in local towns and parishes. Trading Standards will then obtain details of the owners of the vehicles from the DVLA.

Hedges and verges

Update from Matt Perrott

Urban grass cutting will come to an end shortly and the hedge and shrub work will commence, the change over will be end of October early November.

However if there are specific issues please use the MyWiltshire reporting system to report the issue and I will be investigated.

No other issues were raised in the previous meeting, however please let me know of any issues raised in the meeting and I will endeavour to resolve the issues.

CCTV

New camera requested for William Street.

Need to invest in new mobile camera.

Footpath

No update.

Calne Emergency Plan

No update.

4. Emergency Services

No update.

Ambulance and Calne First Responders

Short of responders.

Needs volunteers.

Qualifications and training is required.

Calne Fire station

No update.

Calne Police Area

Update from PSCO 6080 Mark Cook

- Increase Police demand over school holidays, decreased after they all went back to school.
- He will chase crime report
- Increase in 'boy racers' in town (North Street) they are attracted by TESCOs carpark. Mark has a plan to keep it under control, including speaking to TESCO.
- More officers have been patrolling in Calne.
- People are using online reporting system, which frees up 101.
- There has been a closure order on 'The Green' because of drug dealing, was part of county lines.
- ASB in Horsebrook, where a person was removed from town.
- 'Blue bus' is back, needs more advertising.
- 'North End Play Park' needs to be used more, its a great park for kids.
- Couple of small car crashes.
- Recruitment has started for new police officers.
- Post box was stolen with all the post.
- Nottingham knockers have been around but moved on.

Street Pastors

4th Church has signed. Well done Glenis

5. Neighborhood Watch

Everyone needs to join the Community Messaging.

Chippenham have a Safety Forum Group.

Next NW meeting is at Colmans Farm 21st November.

Council attended their last meeting.

There were 25 members.

Shirley updated that the NW AGM good.

She asked Chief Constable Keir Pritchard about lorry watch, he said we were doing everything correct.

David Wall attended as he is starting a NW Group in Cherhill.

6. CIL, S106 and Calne Community Area Board matters

Hedges need cutting.

7. Highways - condition of roads and pavements

Speak to Dave from the council (street cleaner) see if he could report on pavements that are dangerous. By pass still needs work. Heavy lorries and poor underneath of the road is poor so repairs dont last.

8. Next meeting – Wednesday 18th September, Harris Room, Calne Library 9.30am

9. Dates of meeting for 2019-20

20th November 2019

15th January 2020

18th March 2020

10. Other Business

Things that were discussed at the end

- My Wiltshire App - we should all get it on our phones to report problems.
- IAG - Independent Advisory Group, do we have anyone from Calne involved?
- Issues for older people - Laura Mays
Diane has a meeting with her in October to talk about issues in Calne.
- Mark Cook raised the issue of a knife amnesty in Calne, other towns have done this. Calne should too.
- Glenis spoke to the schools about kids on their bikes riding the wrong way.
- We should invite the new Assistant Chief Constable to CCSF.
- Hills, burning rubbish, taking on rubbish from other towns.
- Mens Shed would like a defibrillator, Lions said they help fund some money towards one. Diane offered too.

That looks funny



How many times have you seen something and thought: that looks funny/suspicious, I wonder what they are up to?

The majority of the time your mind is right, it is something suspicious. PC Matt Holland, our local police coordinator, has always said that when people think something looks a bit 'fishy' they are, more often than not, absolutely correct.

So if it looks funny/suspicious/not right then report it. Your local police will only be too pleased to receive your report, it adds to their intelligence. That vehicle number plate could well be linked with another sighting at a crime scene 50 miles away! Important. NEVER put yourself or others in danger! Only when you are in a safe position to do so:-

Write it down

Our minds are funny things, and will quite often forget what we have seen, or distort the detail, so write down what you saw as soon as you can: No paper and pen? Don't forget that most smartphones have a Memo App with voice record facility.

- **Where** – did it happen
- **When** – did it happen
- **What** – did you see. Vehicle colour and make, if known, type of vehicle. Number plate, even just a few characters can be enough for the police to identify the vehicle.
- **Who** – What people were involved, did any neighbours see the same thing? Were the people tall, bald, of an ethnic background. What clothes were they wearing?
- **Picture is worth a 1000 words** - Take a picture if you can or if you have one, make sure to save your dash cam recording.

Report it

Always, Always report something suspicious that you have seen. The police cannot work without intelligence. Don't just put your thoughts on Facebook, chances are that the police will never pick it up.

- **999** – If the crime is ongoing, or there is a risk to life
- **101** – If less urgent, but you wish to give the police intelligence
- **By email** – Low level suspicion, just wish to add to the police intelligence. Use this email address: CPTSouthWiltshire@wiltshire.pnn.police.uk
- **Anonymously** – Use Crimestoppers on 0800 555 111

Social Media

By all means, post your suspicions on Social Media. I'm sure our local criminals quite happily take a look at local Facebook pages. After all, it's a good way to find out who is on holiday (No, you don't post pictures of the fun you're having in Malaga do you)! Should they also see that 'suspicious activities' are being posted they just might get the message that our community is a caring community and perhaps they would be better to undertake their clandestine activities in another town/village.

Merv Quick, Wiltshire Neighbourhood Watch Association committee
www.wiltshirenhw.org

[Type here]

C	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 2nd October 2019			
1.	Attendees and apologies			
	Attendees:	Chair:Christine Crisp (Wiltshire Council) Ed Jones (Calne Without and Parish Forum)) Jeff Files (Hilmarton) Mark Stansby (Wiltshire Council Senior Traffic Engineer) Rob Robinson (Heddington) Mark Edwards (Calne Town) Glenis Ansell (Calne Town) Tony Trotman (Wiltshire Council)	Area Board to note.	CC
	Apologies:	Colin Pearson (Bremhill) Spencer Drinkwater (Wiltshire Council Principle Transport and Development Manager) Alexa Davies (Community Engagement Manager) Jane Marshall (Compton Bassett) Matt Perrott (Wiltshire Council Highways Engineer) Simon Tomlinson (Cherhill) Anne Henshaw (CTG)		
2.	Notes of last meeting			
		The minutes of the meeting held on 23 rd May 2019 were considered by the Area Board on 10 th September 2019, passing all recommendations.	Area Board to note.	CC

[Type here]

3.	Financial Position			
		The current balance for this financial year, less previous commitments, stands at £11,454.81 (see Appendix 1).	Area Board to note.	CC
4.	Top 5 Priority Schemes			
a)	Lickhill Road Issue No: 3355, 2004, 1807, 522	This scheme is now complete with no remedial work outstanding.	Recommendation that Area Board closes these issues.	CC
b)	6011 & 6012 – Yatesbury The Avenue - White Gates / Village Nameplate / safety signs	All work complete – awaiting final account. Cllr Tomlinson thanked those involved for the completion of the work.	Area Board to note Highways to issue Invoice	CC MS
c)	5751 – C15 at Lower Compton Speed Limit and Clearway TROs.	An engineer has now been assigned to this project. Discussions are taking place with Wiltshire’s Waste Management team to establish what operational changes are due to take place at the Hills site.	Recommendation that Area Board approve the advertising of the Traffic Orders	CC
d)	6459 – Calne Station Road – request for 20 mph speed limit and parking restrictions.	Consultation with Cllr Thorn and residents groups has lead to some minor changes to the parking restriction proposals. Officers to finalise legal documents ahead of formal public consultation.	Area Board to note	CC
e)	6487 – A4 Curzon Street / Springfield Academy, road safety – request for controlled crossing.	The feasibility study for a Controlled Pedestrian crossing has been completed. A copy of the report is included as Appendix 2. The results of the survey did not support a controlled pedestrian crossing and the group did not favour a central refuge at this location.	Recommendation that Area Board closes this issue.	CC

[Type here]

5.	Other Priority schemes			
a)	6749 – Dropped Kerbs at the bus stop, Stockley Lane	<p>Detail design has been completed and is included as Appendix 3.</p> <p>The cost to undertake this work is now estimated at £1,500. Parish Council has approved funding – contributing 30%.</p>	<p>Area Board to Note</p> <p>Highways to install</p>	<p>CC</p> <p>MS</p>
b)	6856 – Stockley – request for White Gateway Features / Coloured surfacing	<p>Detail design has been completed and is included as Appendix 4.</p> <p>The cost to undertake this work is now estimated at £6,400. Parish Council requested additional 40 roundels within the 40 limit and at the change between 30 and 40 limits at a cost of £50 per roundel.</p>	<p>Area Board to Note</p> <p>Parish Council to approve revised estimate – contributing 30%.</p>	<p>CC</p> <p>EJ/SG</p>
c)	6862 – Stockley The Knapp – request for warning signs	<p>A new Give Way sign has been installed and the final account has been agreed as £163.05.</p> <p>Parish Council to be invoiced for £50.00</p>	<p>Highways to issue Invoice</p>	<p>MS</p>
d)	6949 Calne High Penn – request for footway extension on Oxford Road (link with Issue 7003)	<p>There has been two significant developments since this issue was discussed at the last meeting.</p> <ol style="list-style-type: none"> 1. Construction work has begun on a footway alongside the David Wilson Homes site on the eastern side of Oxford Road. 2. Passenger Transport has confirmed that the Bus Stop currently positioned opposite to Stanier Road is to relocate to a point outside of this development. 	<p>Recommendation that Area Board closes these issues.</p>	<p>CC</p>

[Type here]

		<p>This will effectively create safe access for residents of High Penn to a southbound Bus Stop.</p> <p>The issue is effectively resolved by the developments reported and the issue can be closed.</p>		
e)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	<p>Cost estimated at £6,500 (ball park) to widen path and put in flexible bollards to improve general safety in the area. Matt Perrott has confirmed that some funding would be available from the Wiltshire Council footpath budget to allow a split of costs between Calne Town Council, CATG and Wiltshire Council. Awaiting staff resources to complete a design and determine costs.</p>	Area Board to note.	CC
f)	6890 Derry Hill – request for waiting restrictions in the vicinity of the school	<p>An engineer has been assigned to this project and work has commenced to prepare the legal documentation.</p> <p>The restrictions will be introduced under an experimental Traffic Regulation Order, negating the requirement to undertake pre-construction consultation.</p> <p>Parish Council asked to be notified when a date for implementation is available.</p>	<p>Area Board to note.</p> <p>Highways to proceed</p>	<p>CC</p> <p>MS</p>
6.	Other Requests / Issues			
a)	6425 – Request for Speed Limit Review at Studley, North of the A4.	<p>The Parish Council has requested 3 metro counts.</p> <p>The counts are currently underway, the Parish Council will advise when the results have been received.</p>	Area Board to note	CC

[Type here]

b)	<p>6647 – Calne Sand Pit Road – speeding issue</p>	<p>Metro count was commissioned to determine if the site qualifies for Community Speed Watch. The results from a 7 day count are as follows:</p> <p>Posted Speed Limit is 30 mph. 85th percentile speed was recorded as 40 mph Average speed was recorded at 34.6mph.</p> <p>In a 30 mph limit, a site will qualify for the Community Speed Watch programme when the 85th percentile speed is between 35.1mph and 41.9 mph.</p> <p>The site qualifies for Community Speed Watch so is referred back to Calne Town Council to progress.</p>	<p>Recommendation that Area Board closes this issue.</p>	<p>CC</p>
c)	<p>6778 - The Street / Middle Lane, Cherhill HGV issue</p>	<p>A site meeting has been held with Parish representatives to discuss signing options and potential siting positions for these signs.</p> <p>3 sign design options have been given to the Parish:</p> <ol style="list-style-type: none"> 1. Unsuitable for HGVs 2. Unsuitable for long vehicles 3. Unsuitable for wide vehicles. <p>The estimate to supply and erect 4 new signs (mounted back to back) and two new posts is between £420 and £480.</p> <p>The Parish Council has agreed to use a sign saying “Unsuitable for HGVs” and has agreed a 30% contribution.</p>	<p>To recommend to the Area Board to allocate funding of £336 and to add this issue to the Priority List.</p>	<p>CC</p>

[Type here]

d)	6820 – Compton Bassett Lane, Metrocount request to evaluate 40mph limit.	<p>The results from a 7 day count are as follows:</p> <p>Posted Speed Limit is 40 mph. 85th percentile speed was recorded as 44 mph Average speed was recorded at 37.4 mph.</p> <p>In a 40 mph limit, a site will qualify for the Community Speed Watch programme when the 85th percentile speed is between 46.1 mph and 49.9 mph.</p> <p>The results of the count show that the site does not qualify for Community Speed Watch.</p>	Recommendation that Area Board closes this issue.	CC
e)	6873 – Heddington Scotts Close – request for Bus Stop hardstanding and Shelter.	This Issue has been raised again under the new requesting procedure for Highway Improvements and is included on this agenda.	Recommendation that Area Board closes this issue for administrative purposes.	CC
f)	7057 A4 Quemerford – Speeding concerns within 40 mph section	<p>New Issue</p> <p>Concerns over signs to indicate the 40 mph limit, some signs hidden by vegetation, others in poor condition. Highways to check repeater sign spacing, consider if an upgrade is appropriate and report back. Calne Town Council to contact owners to get hedges cut back</p>	<p>Area Board to note</p> <p>Highways to assess</p> <p>Town Council to approach land owners</p>	<p>CC</p> <p>MS</p> <p>ME</p>
g)	7135 A3102 Goatacre – request for traffic management measures at The Green	<p>Parish report 6 collisions during icy conditions on one day</p> <p>Highways to meet on site with Parish Council.</p>	<p>Area Board to note</p> <p>Highways / PC to arrange meeting</p>	<p>CC</p> <p>MS / JF</p>

[Type here]

h)	7159 Stockley – request to establish Community Speed Watch	Traffic counts currently underway Parish Council will share the results when received.	Area Board to note	CC
i)	7187 Calne Anchor Road – speeding concerns	Request for Metro Count submitted by Mark Stansby Awaiting results.	Area Board to note	CC
j)	7212 Calne Oxford Road – concern over pedestrian routes and safe crossing points by David Wilson Homes and Hills Homes developments	Construction work has begun on a footway alongside the David Wilson Homes site on the eastern side of Oxford Road. This is to include 2 drop kerb crossing points from east to west.	Recommendation that Area Board closes this issue.	CC
k)	7233 Calne Ridgemoor / King Edward close junction – lack of give way markings to indicate priority at junction.	New Issue Request for new road markings. Highways to visit the site and make recommendations.	Area Board to note Highways to assess	CC MS
l)	7236 Ratford – request for Horse and Rider Warning Signs	Calne Without and Bremhill Parish Councils were to consult with local riders about their preferred course of action given that a sign would cost in the region of £200 and that it is normal practice in Wiltshire for the riders/livery business to fund the signs. Calne Without Parish Council reported that it had advised the riders of the cost of a sign and no further action is required.	Recommendation that Area Board closes this issue.	CC

[Type here]

m)	Issue 3-19-1 Calne Sand Pit Road / Britannia Drive junction – request for junction warning sign	<p>New Issue</p> <p>Britannia Drive is unsighted to drivers heading northwest on Sand Pit Road towards Oxford Road.</p> <p>Cost of a post and sign to warn drivers of the junction would be £300. A 70:30 split in cost approved giving the Town Council a cost of £100 which was accepted.</p>	To recommend to the Area Board to allocate funding of £200 and to add this issue to the Priority List.	CC
n)	Issue 3-19-2 Calne Lansdowne Park – request for bollards to protect dwelling at St Margaret's Close	<p>New Issue</p> <p>The bollards in place at other properties are considered to be decorative rather than for safety and the location, in a 20mph zone is on an “s” bend with no history of damage suggested that the £600 cost would be unjustified. The narrower pavement would also make placement difficult.</p>	Recommendation that Area Board closes this issue.	CC
o)	Issue 3-19-3 Stockley Bus Stop (The Knapp) – Request for Bus Shelter and ancillary work	<p>New Issue</p> <p>The Parish request a bus shelter and have compiled a report, see Appendix 5.</p> <p>The Parish Council has approved the full cost of the bus shelter no funding from CATG requested. No highways objection to the shelter. Highways to cost the moving of the bench to allow the shelter to go in and to check the condition of the bus stop post.</p> <p>Parish Council to check with Matt Perrott regarding the Bus shelter provider.</p>	Area Board to note Highways to cost.	CC MS

[Type here]

p)	Issue 3-19-4 Calne Fynamore Gardens – Request for Zebra Crossing	<p>New Issue</p> <p>Assessment for controlled pedestrian crossing will cost £2,000.</p> <p>Cost of a controlled crossing too high, Calne Town Council asked for alternative options however there was little to suggest and the site has very low speeds. Suggested that the school be asked to advise pupils to look when crossing.</p>	Recommendation that Area Board closes this issue.	CC
q)	Issue 3-19-5 Derry Hill Church Road – Request for Bus Stop hard standing	<p>New Issue</p> <p>Eastbound bus stop between Lansdowne Arms and 44 Church Road. Land not registered as public highway.</p> <p>Calne Without Parish Council agreed to contact the landowner to ask about the installation of some hardstanding and report back</p>	<p>Area Board to note</p> <p>Parish to approach land owner</p>	<p>CC</p> <p>EJ/SG</p>
r)	Issue 3-19-6 Heddington Scotts Close – Request for Bus Stop infrastructure	<p>New Issue</p> <p>Parish Council to send Mark Stansby photographs and measurements of the site being considered for a bus stop hardstanding and discuss options.</p>	<p>Area Board to note</p> <p>Parish to action</p>	<p>CC</p> <p>RR</p>
7.	Other items			
a)	Calne Community Transport Strategy.	<p>Update from Anne Henshaw:</p> <p>Currently waiting for a meeting date from WSAtkins.</p>	Area Board to note	CC

[Type here]

b)	LED Lighting Project	<p>The £12 million two-year project to replace the Council's aging street lighting with modern energy efficiency LED lights is starting in October 2019. There are over 40,000 lights to be converted.</p> <p>A dedicated section has been set up on our website to cover this project and is available to view from the Highways Improvement page.</p> <p>http://www.wiltshire.gov.uk/highways-improvements</p>	Area Board to note	CC
c)	Method of requesting Highway Improvement Measures and requesting Traffic Surveys (metro counts)	<p>Please note the latest email address for Towns and Parish Councils to forward requests for Highways Improvement measures:</p> <p>CATGRequests@wiltshire.gov.uk</p> <p>Requests for Traffic Surveys should continue to be sent to:</p> <p>roadsafetydriving@wiltshire.gov.uk</p> <p>The relevant forms are available to download from the Area Board webpage:</p> <p>http://www.wiltshire.gov.uk/council-democracy-area-boards</p> <p>Details to be circulated to Parish Clerks</p>	Area Board to note	CC
<p>9. Date of Next Meeting: Thursday 19th December, 4pm at Calne Community Hub, Harris Room.</p>				

[Type here]

Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Alexa Davies

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£28,916.27**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

7.1. **To note the discussions and updates outlined in this report**

[Type here]

- 7.2. To approve the advertising of Traffic Orders for Issue 5751 at Lower Compton**
- 7.3. To close issue numbers: 3355, 2004, 1807,522, 6487, 6949, 7003, 6647, 6820, 6873, 7212, 7236, 3-19-2 and 3-19-4**
- 7.4. To move the following issues to the priority list and allocate funding: 6778 Cherhill £336 and 3-19-1 Calne Sand Pit Road £200.**

Calne CATG expenditure 2019 / 20 as of 24/09/19

Budget £12,465 + £32,619.41 c/fwd = £45,084.41

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Calne Station Rd – 20 mph limit & parking controls	£5,000.00 (ball park)	£nil	£0,000.00	£5,000.00
Lower Compton – 40 mph limit & Clearway	£6,200.00 (ball park)	£4340.00	£0,000.00	£6,200.00
A4 Curzon St – Feasibility study for Ped Crossing	£2,000.00	£1,400.00	£2,000.00 Final	£2,000.00
Yatesbury – Gateway features	£2770.85	£1939.60	£2,046.80 Interim	£2770.85
Stockley Bus Stop – drop kerbs / kerbing	£1,500.00 (-£1,500)	£2,100.00	£0,000.00	£1,500.00
Stockley – Gateway features	£6,200.00 (+£200)	£4,200.00	£0,000.00	£6,200.00
Stockley The Knapp – Give Way sign	£200.00	£140.00	£163.05 Final	£200.00
Calne High Penn – Footway provision	£25,000 (ball park)	£17,500.00	£0,000.00	£25,000.00
Derry Hill Waiting Restrictions	£3,500.00 (ball park)	£2450.00	£0,000.00	£3500.00
Totals	£52,370.85	£34,069.60	£4,209.85	£52,370.85

Budget £45,084.41

Projected Spend £53,370.85

Balance -£8,286.44

Contributions

Calne Station Road 20 assessment	£5,000.00	Section 106 money
Lower Compton – 40 mph & C'way	£2,000.00	Calne Without Parish Council – to be invoiced upon completion
A4 Curzon St – Feasibility study	£600.00	Calne Town Council – to be invoiced
Yatesbury Gateway features	£831.25	Cherhill Parish Council – to be invoiced upon completion
Stockley Bus Stop – drop kerbs	£900.00	Calne Without Parish Council – to be invoiced upon completion
Stockley Gateway features	£1,800.00	Calne Without Parish Council – to be invoiced upon completion
Stockley The Knapp – Give Way	£60.00	Calne Without Parish Council – to be invoiced upon completion
Calne High Penn – Footway	£7,500.00	Calne Town Council – to be invoiced upon completion
Derry Hill Waiting Restrictions	£1,050.00	Calne Without Parish Council – to be invoiced upon completion
Total contributions	£19,741.25	

Current Balance £11,454.81

TRAFFIC ENGINEERING TEAM

**A4 Curzon Street, Calne
Pedestrian Crossing Assessment**



Document Control Sheet

Project Title: A4 Curzon Street Calne

Report Title: Pedestrian Crossing Assessment

Revision: Version 1

Status: Final

Date: August 2019

Record of issue

Issue	Status	Author	Date	Check	Date	Authorised	Date
1	Final	MJS	August 19	DMT	August 19	DMT	August 19

Document Control Sheet.....	2
1.0 Introduction and background.....	4
2.0 Data Collection.....	4
2.1 Site observations.....	4
2.2 Pedestrian numbers.....	4
2.3 Traffic speeds and volumes.....	4
2.4 Collision Data.....	5
3.0 Analysis.....	5
3.1 Formal crossing justification.....	5
3.2 Existing Crossing Provision.....	6
3.3 Crossing Difficulty.....	7
3.4 Summary of Crossing Facilities.....	7
4.0 Recommendation.....	9
Appendix A – Site Assessment Record.....	10
Appendix B – Pedestrian Survey Zones.....	12
Appendix C - Types of crossing.....	13
Table 1 - Pedestrian Survey Results.....	4
Table 2 - Speed & Volumetric Data.....	5
Table 3 - Summary of crossing options.....	8
Photo 1 – Visibility from south side of crossing in an easterly direction.....	6
Photo 2 - Visibility from south side of crossing in a westerly direction.....	6
Photo 3 – Current enhanced advisory crossing facility.....	7

1.0 Introduction and background

This report is in response to a request from a member of the public which was supported by Calne Town Council and prioritised by Calne Community Area Transport Group to review pedestrian crossing facilities in the vicinity of Savernake Drive and Springfields Academy.

A similar exercise was undertaken in 2014 which resulted in an enhanced uncontrolled crossing point being installed at this location. The local representatives have stated that pedestrian numbers have steadily increased since the previous study was undertaken.

2.0 Data Collection

2.1 Site observations

A completed site assessment record can be found at Appendix A

2.2 Pedestrian numbers

A pedestrian survey was undertaken in March 2019 between the hours of 0700 and 1900 to establish the numbers and locations of pedestrians currently crossing Curzon Street within the study area. The survey recorded pedestrians crossing the A4 over two zones, each approximately 50 metres in length, to the East and West side of Savernake Drive. A location plan for the study area and zones is shown at Appendix B.

A summary of the survey results is shown in Table 1

	Both Directions		ZONE TOTAL
	AM (0700-1200)	PM (1200-1900)	
Zone A	47	33	80
Zone B	0	6	6

Table 1 - Pedestrian Survey Results

The busiest crossing locations in both zones are indicated on the drawing, Appendix B. Encouragingly, the busiest point of Zone A is where the uncontrolled crossing point is positioned.

2.3 Traffic speeds and volumes

Speed and volumetric counts were undertaken between the 4th and 10th May 2019 with the counter device located on the east side of the junction to Savernake Drive. The summary data is shown in Table 2.

	DIRECTION OF TRAVEL	
	Eastbound	Westbound
Mean Speed (mph)	28.9	29.7
85 percentile (mph)	33.8	34.1
Traffic Volume (7 day AADT ¹)	6073	5762

Table 2 - Speed & Volumetric Data

2.4 Collision Data

An interrogation of the Police collision database within the study area confirms there have been one recorded personal injury collision within the study area during the three year period preceding this report (January 2016 to December 2018).

A 12 year old pedestrian, crossing from North to South at Zone A, was in collision with a car. The incident took place at 07:30 in fine conditions in May 2018. The collision severity was recorded as Slight.

3.0 Analysis

3.1 Formal crossing justification

The Wiltshire Council practise note requires a minimum threshold of pedestrian flow before a formal crossing can be considered. In general, a minimum average level of 50 pedestrians crossing per hour (counting vulnerable pedestrians² as 2) over the four peak hours is required. The survey results show that the busiest periods of crossing movement within Zone A were observed between 07:00 to 08:00, 08:00 to 09:00, 15:00 to 16:00, and 17:00 to 18:00.

During the time periods stated, a total of **54** pedestrians crossed within Zone A of which **22** were considered to be aged 18 and under, or over 65. Counting these pedestrians as '2' provides a total crossing movement of **76**. This figure averaged over the 4 peak hours is approximately **19** pedestrians per hour. This is well below the threshold average of 50 pedestrians per hour for a formal crossing facility.

If we consider the peak pedestrian flow hour only, which was found to be between 07:00 and 08:00, there were **20** pedestrian movements of which **11** were considered to be aged 18 and under, or over 65. Using the same formula as above this gives a figure of **31** pedestrians crossing at the peak time, which is still well below the 50 pedestrians per hour figure for a formal crossing facility.

Stopping sight distance (SSD) is the visibility distance required for a driver to perceive, react and stop safely, before encountering a hazard or object. TD9/93

¹ Annual Average Daily Traffic

² Vulnerable pedestrians - <18 years and 65+

DMRB *Volume 6 - Section 1, Table 2* outlines the requirement for SSD for each respective design speed. In the case of Curzon Street the recorded 85th percentile speed is 34 mph. The closest design speed available in Table 2 is 60kph or 37.3mph, whereby the 'desirable minimum' SSD is 90m. In this instance the SSD from either side of the advisory crossing point was measured in excess of 90 metres.



Photo 1 – Visibility from South side of crossing in an Easterly direction.



Photo 2 - Visibility from South side of crossing in a Westerly direction

3.2 Existing Crossing Provision

There is currently an enhanced uncontrolled crossing point located at Zone A. This consists of dropped kerbs, high friction coloured strip, bollards (on the South side) and tactile paving.



3.3 Crossing Difficulty

During the period of peak pedestrian movement 07:00 to 08:00, recorded vehicle movements equates to an average vehicle flow of 392 vehicles per hour, approximately 6 vehicles every minute, or one vehicle every 10 seconds. In reality, it is unlikely that vehicles will travel with such uniformity but instead travel in small convoys of 2 to 3 vehicles, thus extending the available gaps in the traffic and provide greater opportunity for pedestrians to cross.

The photographs shown in this report were taken mid-afternoon during a school holiday period. Whilst it is noted that at peak times the volume of traffic is higher, these images and on site observations confirm that there are sufficient gaps in the traffic to cross from either side with relative ease.

3.4 Summary of Crossing Facilities

See Table 3 overleaf.

Factor	Do nothing	Uncontrolled crossing	Refuge Island	Zebra	Signalled crossing
--------	------------	-----------------------	---------------	-------	--------------------

Difficulty of crossing, average wait in seconds	0 – 30 seconds	0 – 30 seconds	0 – 30 seconds	1 to 5 seconds	1 to 3 seconds after end of minimum green period for traffic flow
Vehicle delay in peak periods	None	None	None	1 stop every 3 minutes of 10 to 11 seconds	1 stop per 3 minutes of 13 to 14 seconds
Road capacity	Not reduced	Not reduced	Possibly reduced - (see notes on appropriate solutions below)	Will be reduced	Will be reduced
Crossing type appropriate for anticipated pedestrian numbers	N/A	Yes	Yes	Yes	No. Over-provision for pedestrian numbers
Physical constraints	N/A	N/A	Carriageway width measured at 9.1m. A 2m wide refuge would reduce running lanes to approx. 3.5m	None. Stopping Sight Distance meets the criteria	N/A
Typical construction costs	£0	N/A	£9,500 - £12,500	£30,000	£80,000
Does solution meet 85%ile speed criteria	N/A	N/A	N/A	Yes	Yes
Possible solution?	N/A	Already provided	Yes	Yes	No
Appropriate solution?	No	Yes	Can be considered but is likely to cause disruption to flow when the outbound bus is at the bus stop.	No – low pedestrian numbers might result in drive throughs	Only used where pedestrian and vehicle numbers are high.

Table 3 - Summary of crossing options

4.0 Recommendation

The fundamental and overriding consideration prior to the introduction of a new crossing facility is pedestrian safety. The justification for any pedestrian facility is to improve crossing provision and improve safety for users. It is important to note that pedestrian crossings do not automatically make crossing the road safer; moreover badly sited, underused or misused crossings can detract from road safety, as can the incorrect choice of facility.

After analysis of the data and available crossing options alongside the Wiltshire Council practice note, the introduction of a formal crossing within Zone A cannot be recommended.

The remaining options are therefore:

1. To retain the existing enhanced advisory crossing point.
2. To introduce a central refuge island.

Whilst there is sufficient carriageway width to accommodate a refuge island its proximity to the westbound bus stop is likely to cause difficulties in operation. With a bus in the Stop position, following vehicles will almost certainly be required to wait behind as there will be insufficient room to allow them to pass. Some drivers may be tempted to pass illegally to the offside of the refuge island, which in turn may have safety implications for other road users and pedestrians crossing.

Looking at the numbers of pedestrians crossing, the gap availability in the traffic, the time taken to cross the road and the available visibility it is considered that the existing enhanced crossing point facility is appropriate for this location.

Appendix A – Site Assessment Record

Site Location: A4 Curzon Street, Calne

Carriageway Type: **Single** Double
One-Way **Two-Way**

No. of Lanes: 2

Carriageway Width: 9.1m

Footway Width: Side one (north): approximately 1.8m (existing footway)
Side two (south): greater than 1.8m (existing footway)

Refuge Island: No

Road Lighting Standard – BS5489 classification

Is lighting below/above standard? Above standard

Full assessment needed? No

Are amendments to lighting needed? No

Minimum visibility

Pedestrian to vehicle: To East: Greater than 90m To West: Greater than 90m

Vehicle to crossing: To East: Greater than 90m To West: Greater than 90m

Waiting/Loading/Stopping restrictions

At prospective site? Yes

Within 50m of site? Yes

Public Transport stopping points

At prospective site? Yes

Within 50m of site? No

Outbound bus stop and shelter located a short distance from the crossing point, on the south side of A4.

Nearby junctions

Distance to significant traffic junction: Junction with Savernake Drive (residential road) approximately 10m.

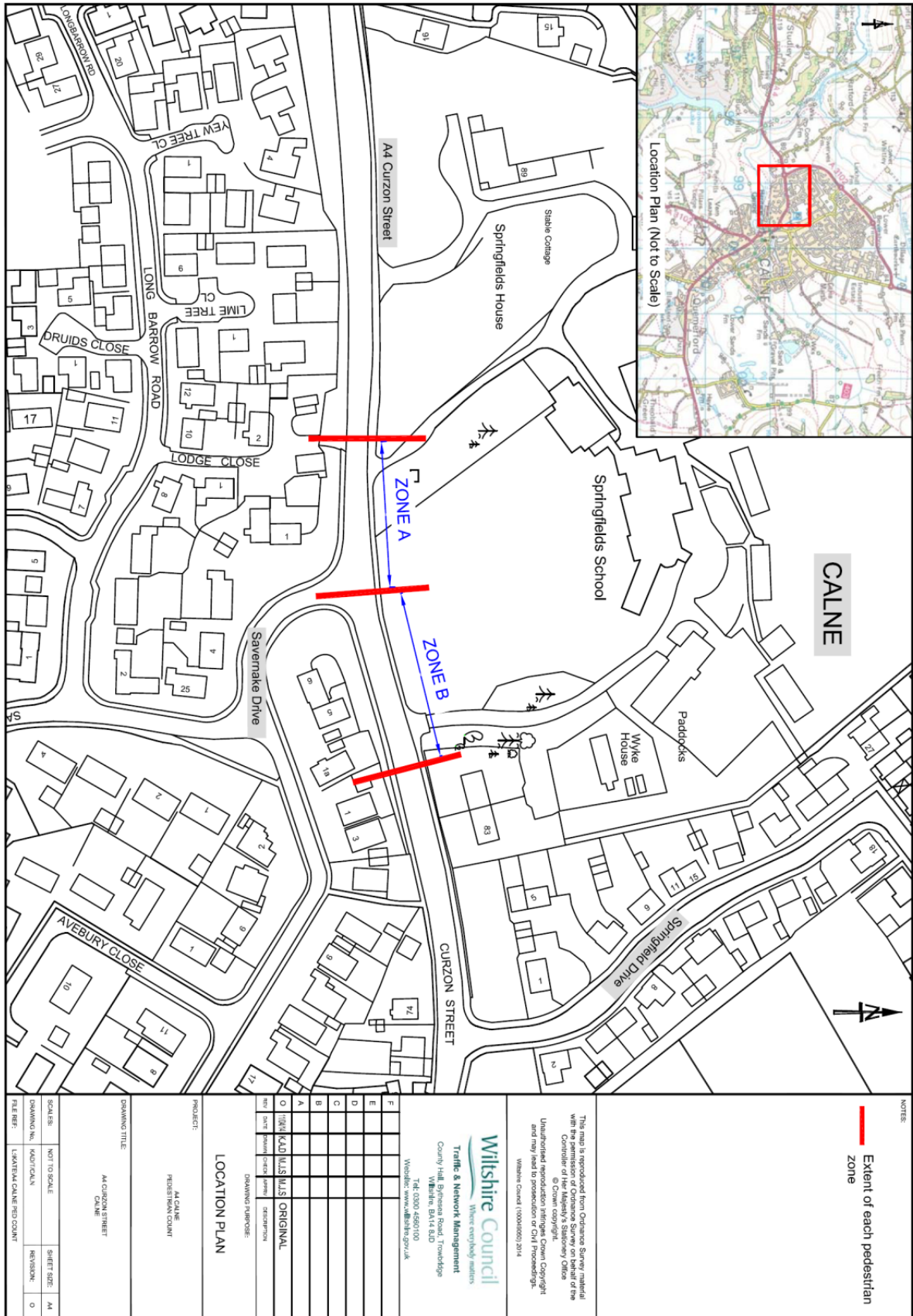
Other Crossings

Distance to next crossing: n/a

School crossing patrol No

Distance if less than 100m: n/a

Appendix B – Pedestrian Survey Zones



Appendix C - Types of crossing

Further detail on crossing types, the advantages and disadvantages of each type, and other details can be found in the Wiltshire Practise for Pedestrian Crossings. Below is a summary of the crossing types.

Dropped kerb crossing

Dropped Kerb crossings consist of a localised lowering of the footway to carriageway level on either side of the road to provide a defined location for pedestrians to cross. Tactile paving can be provided to assist blind and partially sighted people to align themselves to the crossing direction. Where possible consideration should be given to combining dropped kerb crossings with footway build-outs to minimise the crossing width for pedestrians.

Enhanced dropped kerb crossing

Enhanced dropped kerb crossings are as the standard dropped kerb crossing but in addition are provided with either or both bollards in the footways and coloured surfacing on the carriageway. The additional features help to define the crossing location to both pedestrians and motorists and highlight its presence. Bollard type and size is site specific to the location. In rural environments timber bollards are the preferred option whilst in urban area bollards can be timber, cast or composite. It is possible for signs to be fixed to the bollards giving road safety advice to pedestrians. The use of footway build-outs should be considered.

Pedestrian Refuge Island

Pedestrian refuge islands consist of kerbing, bollards and signs in the middle of the road to enable pedestrians to cross more easily in two stages. Pedestrian refuges can provide a series of crossing points along a road where it would be impractical to install Zebras or signal controlled crossings at each crossing location. Pedestrians do not have priority at refuges and therefore the onus is on them to establish a safe gap in the traffic before crossing.

The absolute minimum width (across the road) for a pedestrian refuge is 1.2m, and the recommended minimum is 1.5m, although 2m is preferred to accommodate pushchairs, wheelchairs and cycles. The minimum through lane width for traffic is normally 3 to 3.5m. In certain circumstances, it may be possible locally to widen the road to accommodate a central refuge but this would obviously incur additional expense and should not result in sub-standard footway widths of less than 1.8m.

Zebra Crossing

Zebra crossings are indicated by black and white bands painted on the road surface and by flashing orange “Belisha” beacons. Zigzag markings are provided on both approaches to alert drivers to the crossing and prevent parking. Drivers are required, under the Highway Code, to stop for pedestrians on Zebra crossings. Legally, pedestrians have to establish precedence by setting foot on the crossing.

Zebra crossings are considered inappropriate on high speed roads or roads with high volumes of traffic. They can also be inappropriate where heavy flows of pedestrians such as children leaving school would cause unacceptable delays to drivers. However, in town centres where the desire might be to discourage through traffic, Zebras are preferred especially as they are considered to be less visually intrusive than signal controlled crossings. Zebra crossings result in reduced delay to pedestrians when compared to signal controlled crossings and are therefore considered to be more pedestrian friendly.

Signal controlled crossings

Signal controlled crossings are particularly useful at locations where it is necessary to interrupt heavy and/or fast traffic flows to allow pedestrians to cross or where the pedestrian flow is so heavy that breaks are needed to allow vehicles to proceed.

Two types of standalone signal controlled crossing are used in the UK. The older type is the Pelican crossing but this is gradually being superseded by the Puffin crossing. All new installations in Wiltshire are of the Puffin type.

Pelican crossing

Pelican crossings are a stand-alone signal controlled crossing where pedestrians wishing to cross push a button to register a demand. The Pelican crossing has a far-side red/green man signal. Pedestrians are given a green man signal to cross the road and towards the end of this period the green man flashes. The advice in the Highway Code is that pedestrians should not begin to cross while the green man is flashing. Drivers are presented with the usual traffic light signals except for a flashing amber light that permits drivers to go if all pedestrians have cleared the crossing.

Puffin crossing

Puffin (Pedestrian User Friendly Intelligent) crossings are the most modern type of signal controlled crossing and have been developed to overcome some of the shortcomings of the Pelican. Puffins have a near-side steady red/green man signal which can more easily be seen by pedestrians with sight difficulties. As the pedestrian signals are located on the near side and not visible to a pedestrian on the crossing, there is no confusion or anxiety caused by a flashing green man signal.



NOTES:

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office
© Crown copyright.
Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings.
Wiltshire Council (100049050) 2019

Wiltshire Council
Where everybody matters
Traffic & Network Management
County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD
Tel: 0300 4560100
Website: www.wiltshire.gov.uk

F					
E					
D					
C					
B					
A					
O	9/19	SLD	MJS	MJS	ORIGINAL

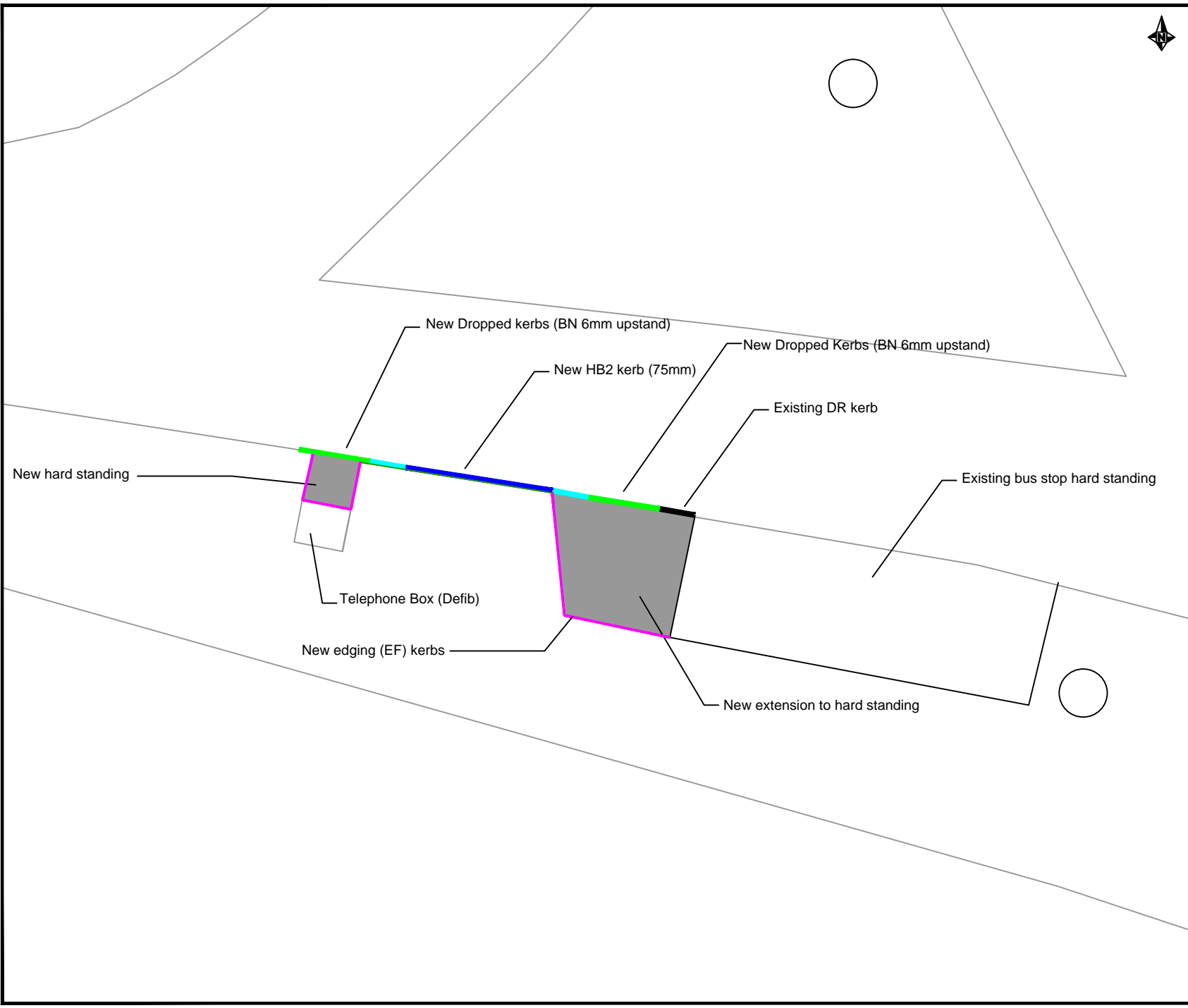
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
-----	------	-------	-------	-------	-------------

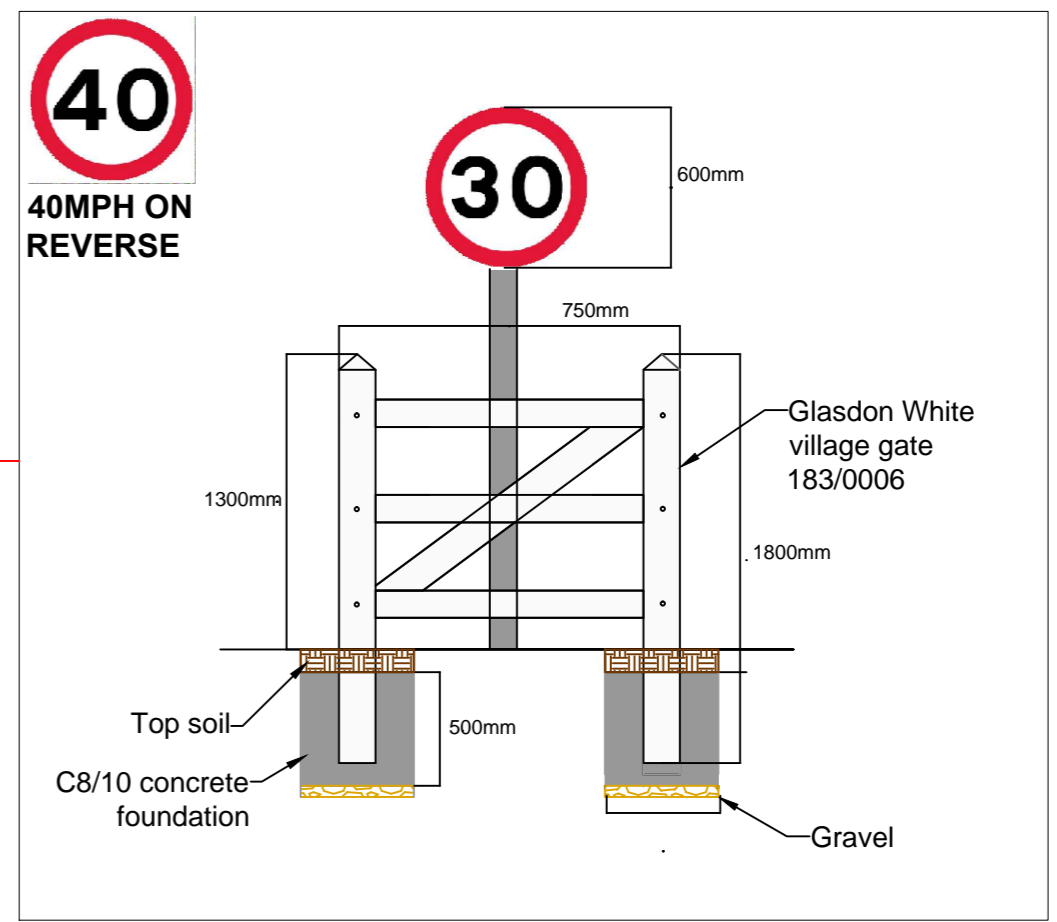
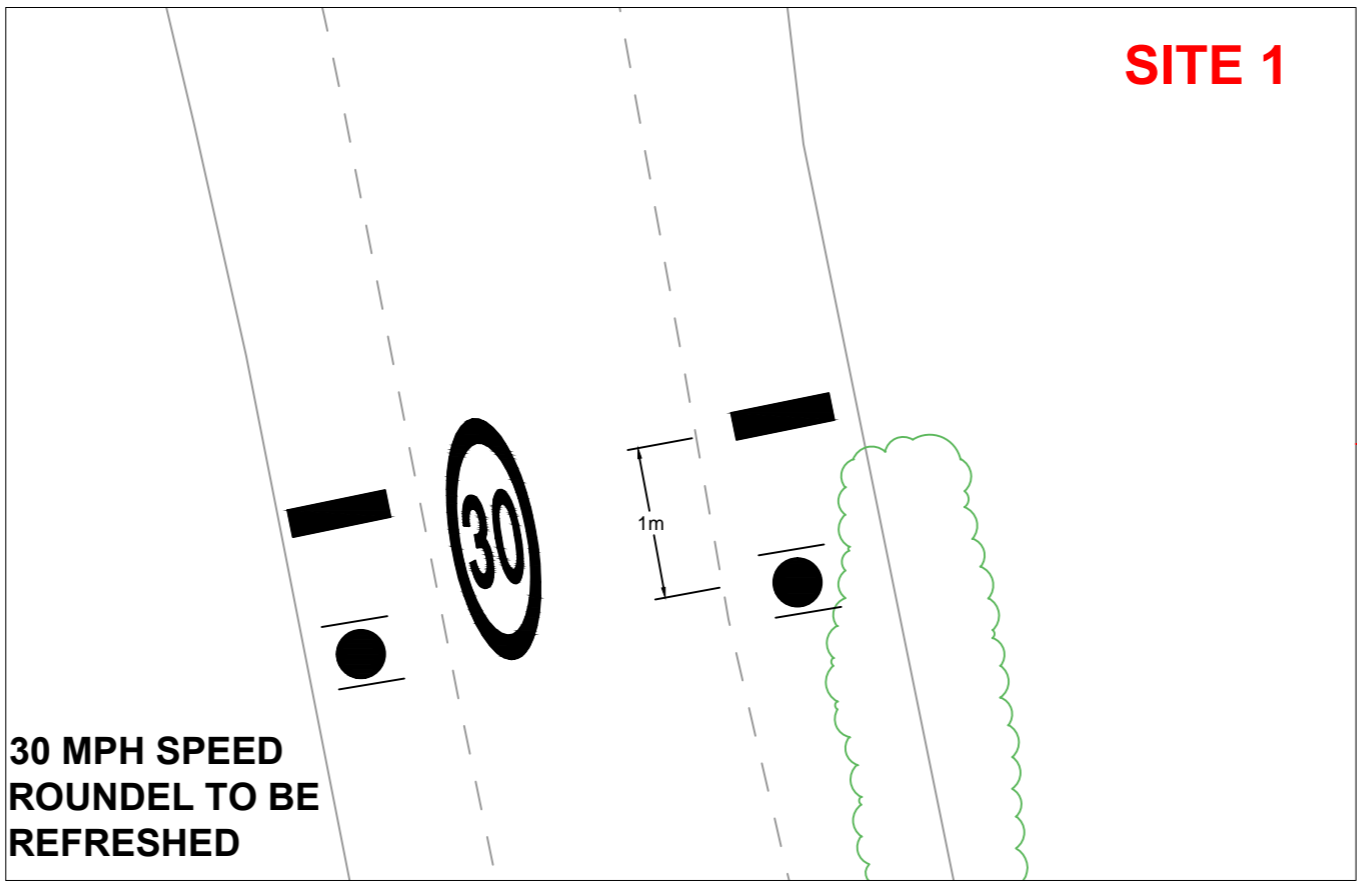
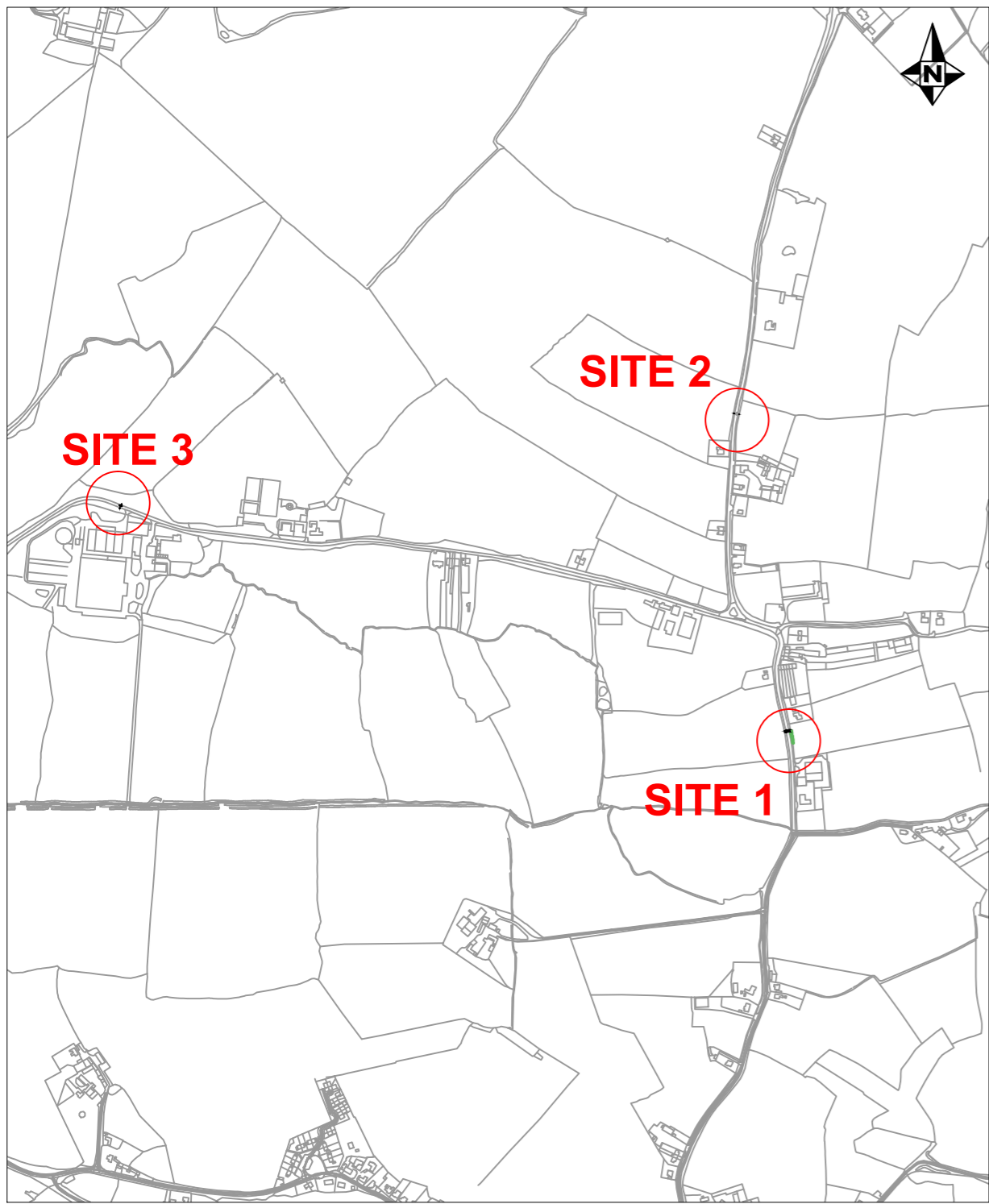
DRAWING PURPOSE:
ISSUE

PROJECT:
CATG
CALNE
STOCKLEY
BUS STOP HARD STANDING

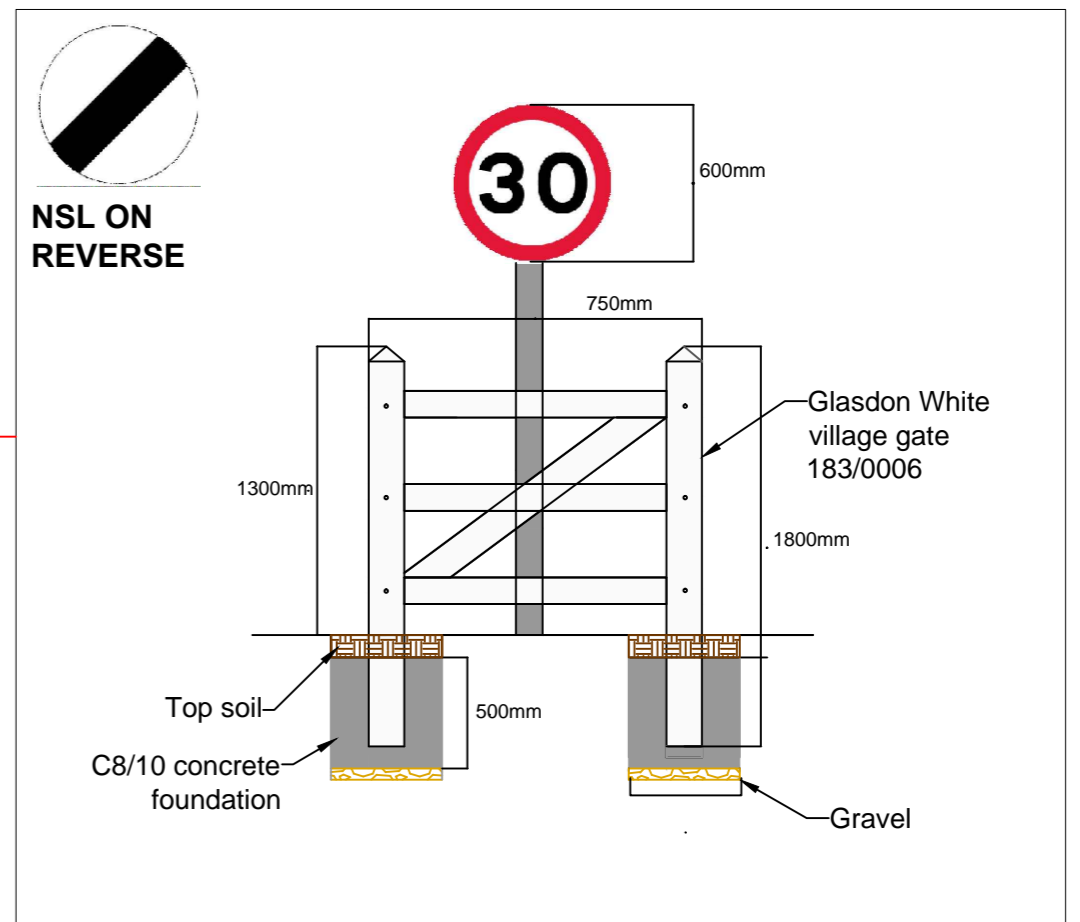
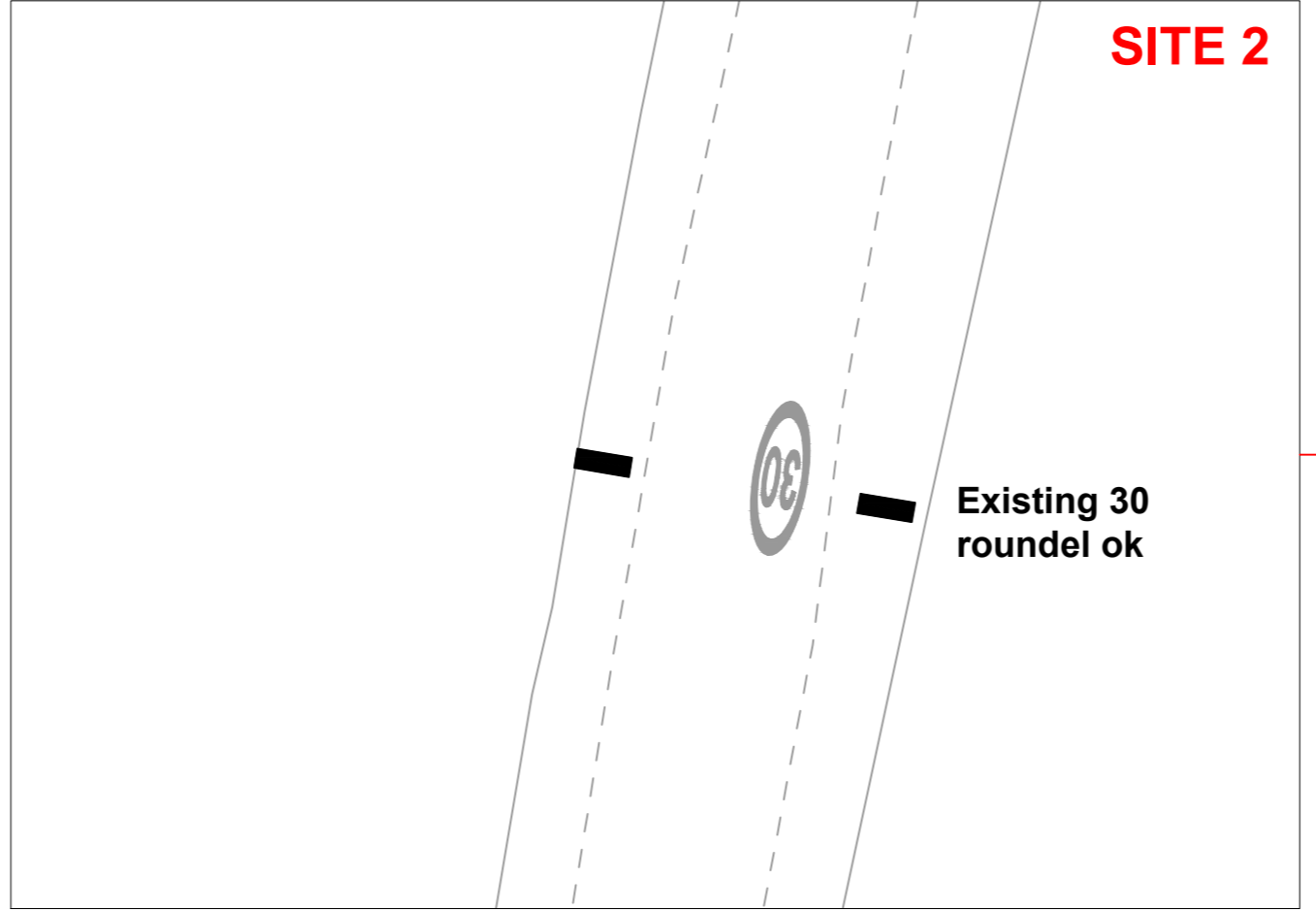
DRAWING TITLE:
OUTLINE DRAWING

SCALES:	NOT TO SCALE	SHEET SIZE:	A4
DRAWING No:	2019-029/SLD/STOCK/D003	REVISION:	0
FILE REF:	CATG/CALNE		

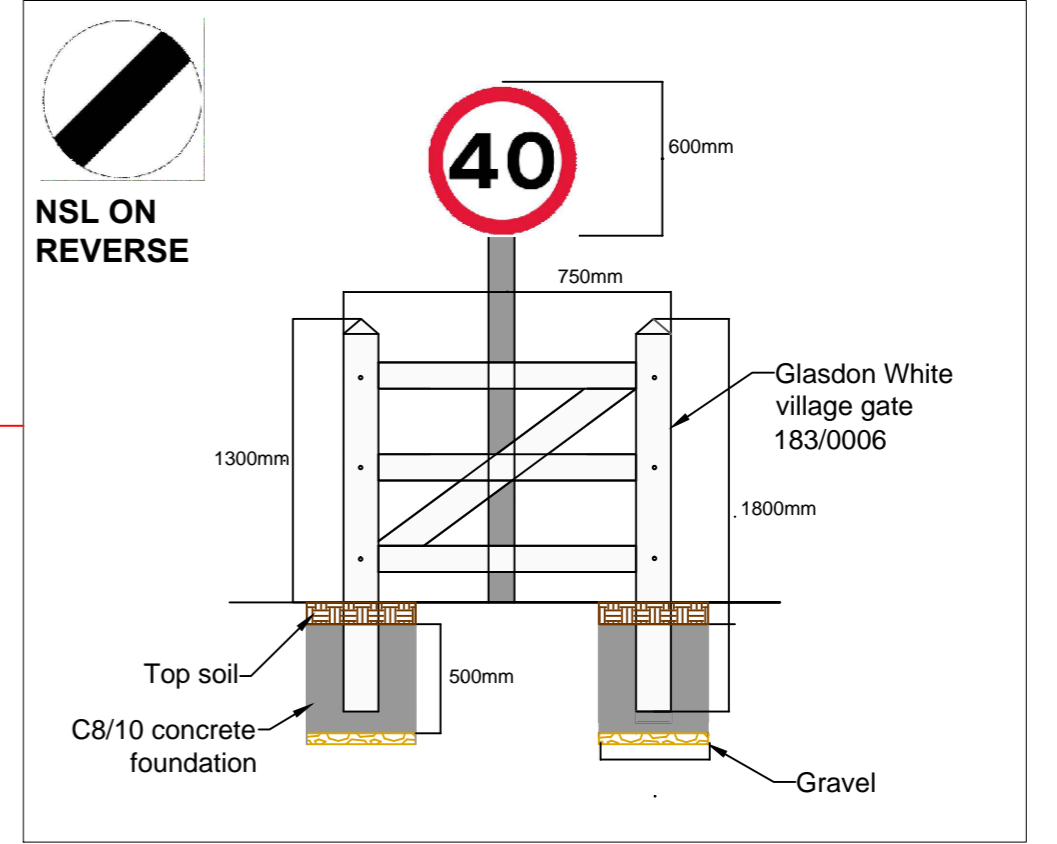
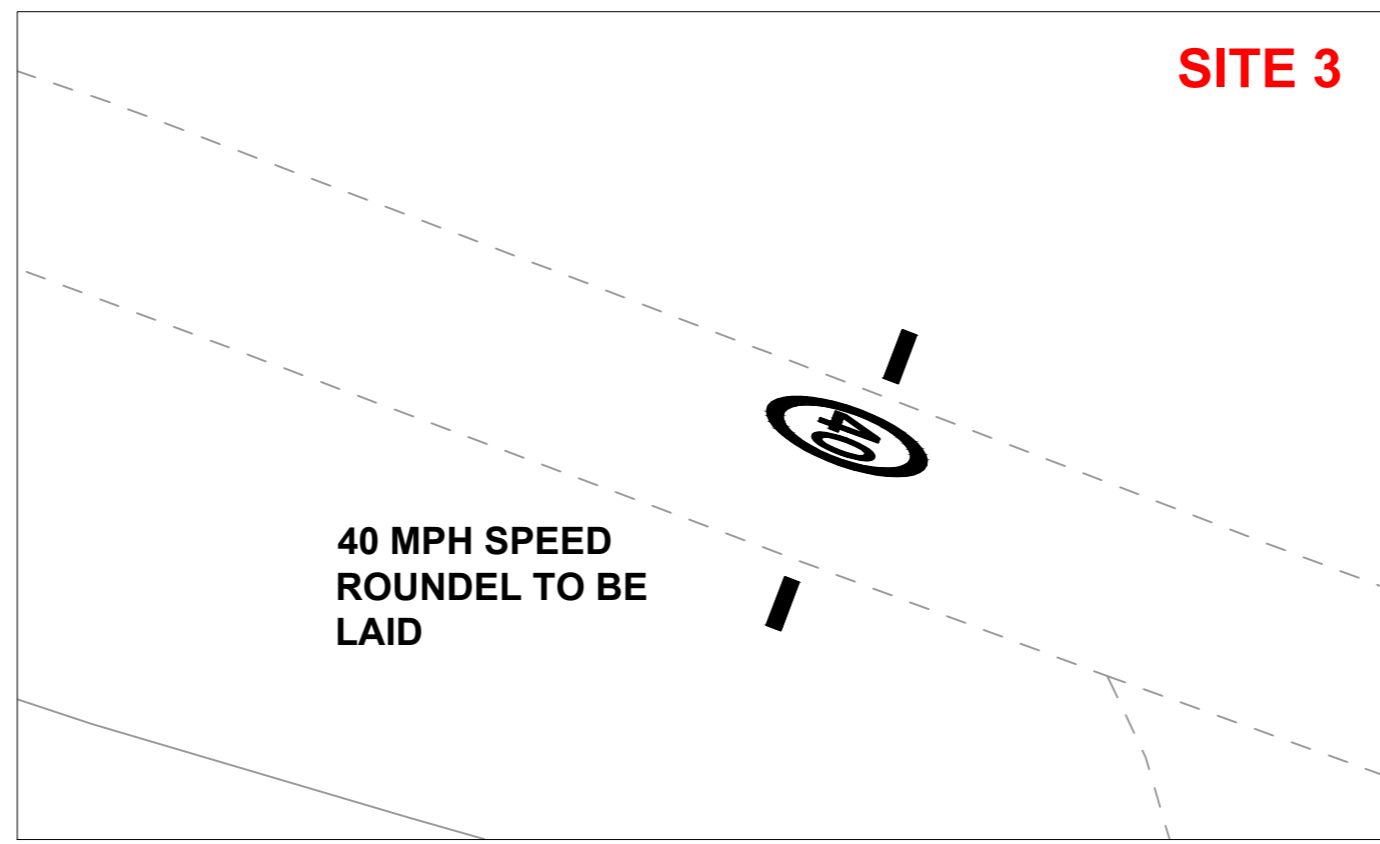




Gate and sign arrangement for site 1



Gate and sign arrangement for site 2



Gate and sign arrangement for site 3

NOTES:
 Locations subject to safety check.
 Site 1= Existing speed limit signs and new gates to be moved 1m North to allow sufficient room for the gate installation. Vegetation to be trimmed back. 0mph roundel to be refreshed. (tip posts and replace with new, re-erect signs)
 Site 2= Vegetation to be trimmed. 30mph roundel ok. (existing signs and post to remain)
 Site 3= Vegetation to be trimmed on Southern side. Northern side, land not showing as highway, Parish Council to Consult with land owner (farmer) to seek permission to install gates. Existing Speed limit signs currently on farmers land. 40mph roundel to be laid. (tip 1 post and replace with new, re-erect signs)(tip 1 post and replace with new, re-erect signs.)

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings. Wiltshire Council (100049050) 2019



E					
D					
C					
B					
A					
0	9/19	SLD	MJS	MJS ORIGINAL	
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

PROJECT:			
CALNE CATG			
DRAWING TITLE:			
STOCKLEY VILLAGE GATES AND SIGNS			
SCALES:	NTS		
DRAWING NO:	D001 PD	REV:	O
FILE REF:	17ET04NE18		

Agenda Item 14

Calne Without Parish Council

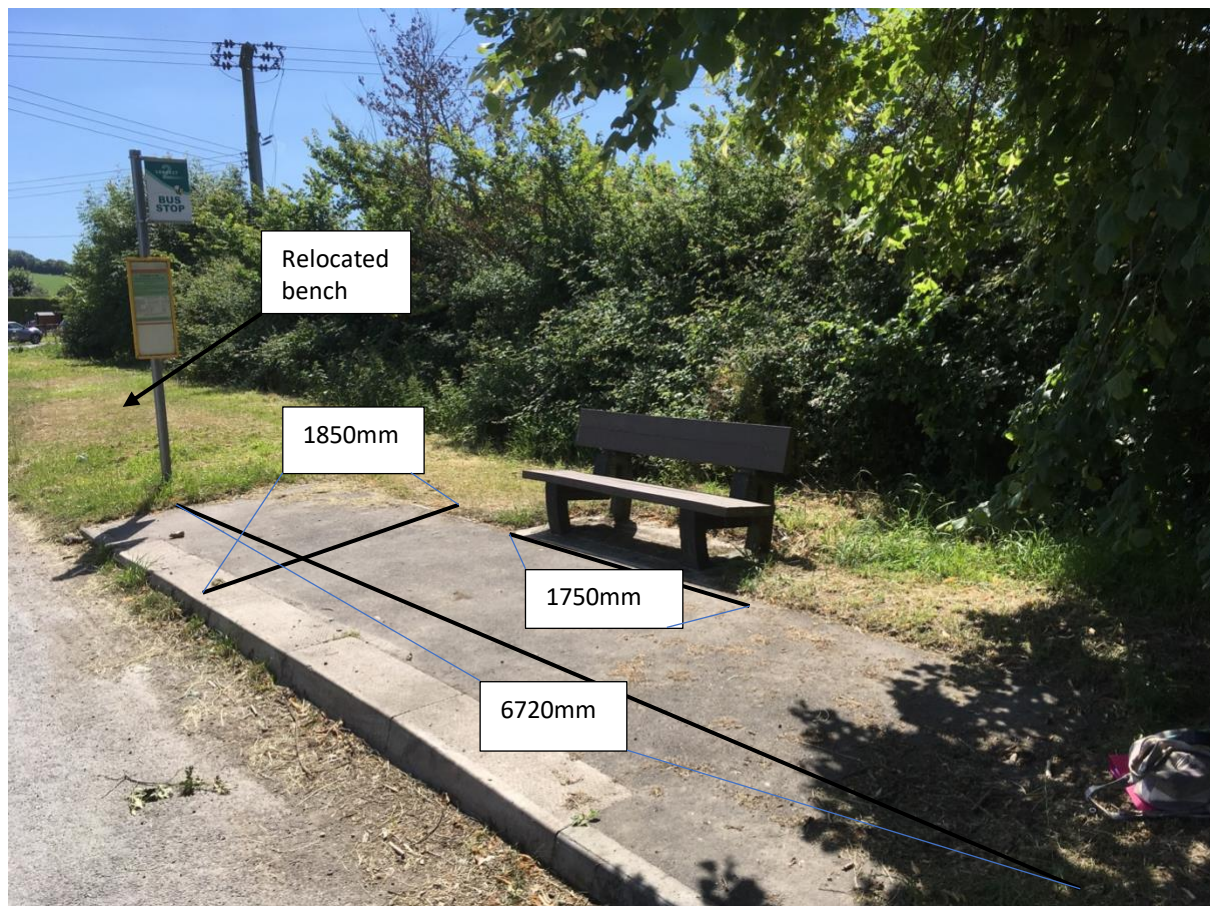
9th September 2019

Stockley Bus Shelter, Bench replacement and provision of new Waste Bin

1. Introduction

The Parish Council approved the principle of a bus shelter for Stockley at its meeting on the 11th February 2019 (Minute 12). This report provides the details of the costings involved in the project.

2. The site





3. Bus shelter

The Clerk has in consultation with Cllr Baker obtained the following quotes for a bus shelter. The detailed quotes are attached for information.

Ace shelters
 Option A
 Black
 3036mm x 1.3m
 3 bay Heritage Bus shelter £3199.00 ex VAT
 includes perch seat and delivery and
 installation.
 Total £3199.00 ex VAT

Option B
 Black
 4020mm x 1.3m
 4 bay Heritage Bus shelter £3699.00 ex VAT
 includes perch seat and delivery and
 installation.
 Total £3699.00 ex VAT



<p>Shelter store Option C Black Halton Anti Vandal Bus Shelter 2500mm x 1300mm x 2300mm £1500.00 plus £1900 delivery and installation ex VAT Total £ 3400.00 ex VAT</p> <p>Option D bespoke size £24000.00 ex VAT includes perch seat, delivery and installation £2850 ex VAT Total £5250 ex VAT</p>	
<p>Littlethorpe (the wooden bus shelter)</p> <p>Option E Wood as shown. Cropston Bus Shelter £6768.00 Inc. VAT, (£7068.00 Inc. VAT with bench seat). This does not include installation which would have to be arranged and paid for separately. Total £5890.00 ex VAT with installation to be arranged and added. (shelter is guaranteed for 5 years against being burnt down or kicked in)</p>	

4. Replacement of the bench

In order to accommodate the bus shelter, the existing bench will need to be removed. It is proposed that the bench be moved to the ground on the other side of the bus stop sign. Wiltshire Council Highways can carry out this work at the same time as they put in the dropped curbs on the bus stop platform. The bus shelters being suggested will have perch style seating, moving the bench to within the bus shelter would not leave sufficient space on the platform for buggies and wheelchairs. The cost of this work would be quoted for as part of the works to provide the dropped curbs at the bus stop platform. Cost currently unknown.

5. Waste Bin

Wiltshire Council have confirmed that the waste bin can be attached to the bus stop sign pole. The cost of a bin is shown below.

The cost of emptying the bin will be £2.50 per week.

<p>Binshop</p> <p>Option 1 Titus Waste Bin 25 litre Black, post fixing £77.99 ex VAT plus £15.50 delivery. Total cost £93.49 ex VAT</p>	
<p>Broxap</p> <p>Option2 Post Mounted Litter Bin Black 50 litre £49.00 ex VAT Delivery included.</p>	
<p>Glasdon</p> <p>Option3 Hooded Trimline 25litre Post mounted Delivery included £110.99 ex VAT</p>	

Option 4

Trimline 25

No hood

£64.82 ex VAT

Delivery included



Recommendations:

1. That the Parish Council request Wiltshire Council to move the existing bench at the Stockley Bus stop platform from its current position to a position to the east of the bus stop pole and secure it to the ground. This will be included in the dropped curb work to be carried out at the bus stop as part of Area Board Issue 6749. The rough estimate of cost is £200.00
Budget Heading: Road Safety (CIL).
Power: Parish Councils Act 1957 s1
2. That the Parish Council approves Option A for the bus shelter which will be in black at a cost of £3199.00 ex VAT. That the Parish Council request Wiltshire Council, through Calne Community Area Transport Group, add this request to the Area Board Issue 6749, but accept that the full cost will be borne by the Parish Council if necessary.
Budget Heading: Community improvements
Power: Local Government (Miscellaneous Provisions) Act 1953 s4
3. That the Parish Council approve Option 2 for the waste bin, to be fixed to the existing bus stop pole, at a cost of £49.00 ex VAT plus the cost of 3 years emptying for the bin (£2.50 per week) £390.00. That the Parish Council request Wiltshire Council, through Calne Community Area Transport Group, add this request to the Area Board Issue 6749, but accept that the full cost will be borne by the Parish Council if necessary.
Budget Heading: Community Facilities, the cost of the bin.
Maintenance Budget (CIL) 3 years emptying cost (£390.00).
Power: Litter Act 1983 ss5,6

Report to	Calne Area Board
Date of Meeting	12/11/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Goatacre Cricket Club Project Title: Goatacre CC Safety Fence Project View full application	£5000.00
Applicant: Foxham Reading Room Project Title: Reading Room repairs View full application	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council’s website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3481	Goatacre Cricket Club	Goatacre CC Safety Fence Project	£5000.00
Project Description: Adjacent to our ground is Goatacre Manor Care Home. Following a change of management, the Care Home has carried out risk assessments and require us to install a larger fence to ensure the safety of the residents and maintain the integrity of the building roof. We agree with this we have had a 9m net in place for 25 years but with improved quality of equipment and players 4 or 5 balls a game are being hit over the net smashing tiles and causing danger. We have obtained quotes for an increased fence of 15m to solve the problem and improve community relations.			
Input from Community Engagement Manager: This grant meets the community grant scheme criteria for 2019/2020. In addition, promoting active and healthy lifestyles was chosen as a local priority in the Calne community area for 2017-19 in the previous Joint Strategic Needs Assessment.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3398	Foxham Reading Room	Reading Room repairs	£5000.00
Project Description: Repairs are required to the roof of the Reading Room to remain water tight and stop further damage which includes new lead work repair to rafters and barge boards. Brick work over one of the fire exits is sagging and requires repair. A stone wall on the fire exit path is in a poor state of repair and requires rebuilding so not to risk falling and blocking the exit.			
Input from Community Engagement Manager: This grant meets the community grant scheme criteria for 2019/2020. The space is evidently well used and very important to this rural community. Combating social isolation and loneliness was chosen as a local priority in the Calne community area for 2017-19 in the previous Joint Strategic Needs Assessment.			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Alexa Davies

Community Engagement Manager

01249 706610

Alexa.Davies@wiltshire.gov.uk

Grant Applications for Calne on 12/11/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3481	Community Area Grant	Goatacre CC Safety Fence Project	Goatacre Cricket Club	£5000.00
3398	Community Area Grant	Reading Room repairs	Foxham Reading Room	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3481	Community Area Grant	Goatacre CC Safety Fence Project	Goatacre Cricket Club	£5000.00

Submitted: 11/10/2019 10:06:10

ID: 3481

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Goatacre CC Safety Fence Project

6. Project summary:

Adjacent to our ground is Goatacre Manor Care Home. Following a change of management, the Care Home has carried out risk assessments and require us to install a larger fence to ensure the safety of the residents and maintain the integrity of the building roof. We agree with this we have had a 9m net in place for 25 years but with improved quality of equipment and players 4 or 5 balls a game are being hit over the net smashing tiles and causing danger. We have obtained quotes for an increased fence of 15m to solve the problem and improve community relations.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 9JA

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Our Community

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2018

Total Income:

£29674.00

Total Expenditure:

£30293.00

Surplus/Deficit for the year:

£619.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12000.00

Why can't you fund this project from your reserves:

Because the project will cost twice the balance we hold at the moment.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£23820.00		
Total required from Area Board	£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
Preferred Quotation	23820.00	Community Fund	9000.00
		Landfill Grant	8000.00
		Goatacre CC	yes 1820.00
Total	£23820		£18820

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All who play cricket at Goatacre will benefit as without this work being carried out there is a real risk that we shall be unable to use the ground because of safety and insurance reasons. The Care Home residents and staff will benefit as they will be in a safe environment during matches. Currently they cannot venture outside during matches because of the danger of possible harm from cricket balls. The club and the Care Home will benefit from an improved relationship which is a little tense at the moment due to safety issues and damage regularly caused to the Care Home roof.

14. How will you monitor this?

Following matches captains will report any on-going issues although we do not foresee any problems once the new fence is installed.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

As a Clubmark registered club we adhere to high standards of safeguarding. At every monthly meeting welfare is an item on the agenda. We have a central register of DBS checked staff and volunteers working under the Club Welfare Officer Craig Gibbens.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to fund raise and seek funding from other bodies.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3398	Community Area Grant	Reading Room repairs	Foxham Reading Room	£5000.00
------	----------------------	----------------------	---------------------	----------

Submitted: 08/08/2019 07:00:07

ID: 3398

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Reading Room repairs

6. Project summary:

Repairs are required to the roof of the Reading Room to remain water tight and stop further damage which includes new lead work repair to rafters and barge boards. Brick work over one of the fire exits is sagging and requires repair. A stone wall on the fire exit path is in a poor state of repair and requires rebuilding so not to risk falling and blocking the exit.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne Rural

8. What is the Post Code of where the project is taking place?

SN15 4NH

9. Please tell us which theme(s) your project supports:

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2018

Total Income:

£2880.00

Total Expenditure:

£1418.74

Surplus/Deficit for the year:

£1461.26

Free reserves currently held:**(money not committed to other projects/operating costs)**

£6572.70

Why can't you fund this project from your reserves:

We have insufficient funds to complete the work. Smaller repairs are under taken on a annual basis and are covered by our income. The level of repairs needed currently are too stretching for the trust to cover. By carrying out the work now before further deterioration the overall cost will be reduced.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£12120.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Roof rafters replace	2640.00	Our reserves	yes	2120.00
Door arch	1440.00	Area Board		5000.00
Boundary wall	5880.00	Bradenstoke Solar Fund		5000.00
Roof valley	2160.00			
Total	£12120			£12120

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Reading Room is used by the whole village community and is the main meeting point in the village. It provides an important space for socialising and companionship that is so important in a rural area. It is used for regular village events through the year including monthly social evenings harvest suppers skittles charity events fund raising evenings private parties and funerals. It is also available to hire with regular use for various exercise classes and clubs. It is also used as the village polling station as well as providing a weekly post office service on

Thursday mornings. In summary there are important and wide-ranging benefits to the whole community of Foxham of having such a central flexible meeting venue.

14. How will you monitor this?

The project will be monitored by the board of the Foxham Reading Room and Library charity which comprises a range of local people with diverse experience including finance and property management.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The Reading Room does not employ anyone although it does provide accommodation for the caretaker who lives next door. Regular conversations are held with the caretaker to ensure she is comfortable with the facilities and the resources to carry out her responsibilities around cleaning and preparing the Reading Room for its various uses. The Reading Room is used by groups who are not controlled by the trustees who have no involvement in the running of events in the building being only responsible for the fabric of the building. The management committee have completed a risk assessment for the building which includes a safeguarding section.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Reading Room is a building that is owned by the charity for the benefit of the village and has been used and operated this way for many decades. The funding being sought is for structural work to maintain the building. The operational costs are self-funding, so the provision of a community function space will continue as long as the building is safe to use. In the future as and when further works are required the trustees plan to fund them through a mixture of reserves and grants as is anticipated here.

17. Is there anything else you think we should know about the project?

No there is no larger project other than the repair work described above.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	GAVIN OSBORN
Organisation	WILTSHIRE RURAL MUSIC
Address	113 GLOUCESTER ROAD, TROWBRIDGE, BA14 OAE
Phone number	01225 753175
Email address	creativedirector@wiltshireruralmusic.co.uk

2. Amount of funding required from the Area Board:

£0 - £1000	£1000
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

MUSIC ON THE MOVE (MOTM)

6. Project summary: (100 words maximum)

Music on the Move is an intergenerational outreach project set up to encourage rural communities to experience and participate in live music, in the heart of their village. Alongside Wiltshire Mobile Libraries, the project helps isolated people of all ages rediscover music and reconnect them to their local library. Whether in primary schools, residential homes or in the street, villages come together to celebrate music and books together. Key to the project is using local musicians, as well as giving audiences a chance to explore and engage with the instruments themselves, via music and community workshops tailored to the location.

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Many recent studies point to strong evidence that music has a huge impact on the Health and Wellbeing of isolated people. This is especially true amongst older people and those living with dementia, but also on young, primary school-age children.

Music on the Move brings all ages together to rebuild that sense of community. During one of our pilot days in North Wilton, a Year 1 teacher from Old Sarum school said "it is good for the community because it teaches appreciation and respect for others."

By combining the library service and live music, our pilot projects were able to go directly into more isolated villages and hamlets.

"It was brilliant and everyone was friendly. It was lovely to see young and old all enjoying and joining in with this."

How many older people/carers do you expect to benefit from your project?

The initial pilot projects went into eight villages, taking in both South and North Wiltshire. With each mobile library
During this time, numbers vary, although the majority of stops (that aren't outside or adjacent to a primary school)

As the project moves on throughout the year and into the future, we intend to embark on days that focus solely
In some cases, there will be a crossover and older people and their carers will come out to the on-street events

In total, over a minimum of five full days, we expect to reach at least 250 older people and their carers.

How will you encourage volunteering and community involvement?

As we did on the pilot days, we sent out promotional posters and leaflets to encourage local residents to get involved
Music on the Move is an incredibly good opportunity for musicians of all ages and abilities to participate, and we
For some, that involvement might just be as audience members, which is very welcome. For others, it is a chance

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

There is no charge to anyone who attends Music on the Move, and everyone is welcome. The mobile library itself

This is a project specifically aimed at reaching out to socially isolated and vulnerable people (even the primary school)

We will be designating five routes that we are planning on taking (in association with the mobile libraries). These
Secondly, we want to ensure that as many older people and their carers can attend these events, so we will be

How will you work with other community partners?

Over the weeks leading up to and during the Music on the Move pilot days, we developed a very positive working

They were instrumental in getting the project off the ground, in that the infrastructure and recognition they have
Wiltshire Libraries were also very helpful on the day, handing out bookmarks with every book, which gave detail

Local schools will be contacted, to make sure younger children get to benefit from workshops and participation events

Local residential homes and carers will be informed of when and where the library will be stopping and the music

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

This year we have made our charity a Dementia Friendly space, entirely accessible for wheelchair users.

Our monthly Tune@Noon events are now a safe space for older and more vulnerable people, and the events there

We have hosted an Alzheimers Support workshop, in which a trained healthcare professional took us through how

We have performed concerts and led events in the Mill Street Club in Trowbridge, a members club for people living

When running events and new projects, all staff and volunteers are made aware of their responsibility when it co

12. Monitoring your project.

How will you know if your project has been successful? *required field

For the pilot events, we did our own in-house evaluation. This meant we encouraged participants to fill out feedback

This worked well for the pilot days, although with some extra funding we would be able to pay for a more thorough

We were able to film our event and you can see on our Facebook page just how much participants got from it. Increased happiness and a decreased feeling of isolation within those areas will be a good barometer of the

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund it from our reserves initially, then seek funding from other areas, such as the Wiltshire Community Group,

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year The year is 2019

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

Because we are budgeting to use our reserves to fund this financial year's planned deficit

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £1704.46 Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

Musicians	850	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Volunteers travel	80	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Venue Hire	39	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Seating	120	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Travel costs	117.60	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Publicity / Marketing	331.55	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Catering / Refreshme	90	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Contingency (5% of p	76.31	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

				<input type="checkbox"/>
Total	1704.46	Total	0	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Amersbury, Malmesbury and Calne

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
 I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.

